

Chairman: Cllr Jim Devlin

Join Zoom Meeting

<https://us02web.zoom.us/j/81013599201?pwd=TC94RzUyNXJrL0JjRzI3YURyUFB0dz09>

Meeting ID: 810 1359 9201

Passcode: 373204

29th July 2020

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** to be held remotely in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 **on Tuesday 4th August 2020 at 6pm** when the under mentioned business is proposed to be transacted.

Joining instructions for the Zoom meeting will be sent via separate email.

Yours faithfully,

Deborah Tonkiss
Town Clerk

Chairman: Cllr A Adshead
Vice-Chairman: Cllr M Roessler
Councillors: J Clark, R Clark, M Dear, J Devlin, M Moore, C Roberts, G Talbot, A Talboys, and J Tutton

AGENDA

- 1. Apologies for absence**
- 2. Members to declare an interest with regard to items on the Agenda**
- 3. Public participation session with respect to items on the agenda**
Questions and comments about any item on the Agenda to be submitted to the Town Clerk in writing at least one working day prior to the meeting.
- 4. Minutes of the Previous Meeting held on Thursday 12th March 2020**
To receive and consider the minutes of the meeting held on 12th March 2020
(copy herewith)

5. **Financial Report**
 - (a) Income and Expenditure by Committee 1st April – 29th July 2020 (copy herewith)
 - (b) Payments 1st April – 29th July 2020 (copy herewith)
 - (c) Balance Sheet @ 29th July 2020 (copy herewith)
6. **Working Party/Project Group Minutes**

Members to receive and consider the following minutes:

 - (a) Communications WP Meeting held on Thursday 30th July via Zoom
7. **Chantry Way Project**

Members to receive and consider the following:

 - (a) to consider details of equipment required and approve expenditure as per Cllr Adshead's report (copy herewith)
 - (b) to agree the room format for the Council Chamber
 - (c) a proposal from Cllr Dear that members consider installing a camera in the Council Chamber to enable live streaming of Council meetings onto Facebook.
 - (d) to approve additional work to provide an electricity supply for Christmas Tree lighting outside the building. Members are asked to note that the cost of this will be met from the Christmas Lights budget. (quote to be circulated when available)
8. **Consideration of Material for Press Release/Social Media**

The Public and Press are cordially invited to attend remotely

Please contact the Town Clerk for joining instructions

Copies of the reports can be obtained from the Town Council Offices