

Chairman: Cllr Jim Devlin

Join Zoom Meeting

<https://us02web.zoom.us/j/87436297917?pwd=NWltQ2lSTFaV2dpN05Mb3R0T01mUT09>

Meeting ID: 874 3629 7917

Passcode: 261393

8th October 2020

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **HEALTH, WELL-BEING AND ENVIRONMENT COMMITTEE** to be held remotely in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 **on Tuesday 13th October at 7pm** when the under mentioned business is proposed to be transacted.

Joining instructions for the Zoom meeting will be sent to members via separate email.

Yours faithfully,

Deborah Tonkiss
Town Clerk

Chairman: Cllr M Moore
Vice-Chairman: Cllr D Spencer
Councillors: A Adshead, J Clark, M Dear, J Devlin, C Dyer, K Herlock,
C Roberts, M Thomas, J Tutton

Members are reminded that they should declare an interest, where appropriate, with regard to items on the Agenda.

AGENDA

- 1. Apologies for absence**
- 2. Members to declare an interest with regard to items on the Agenda**
- 3. Public participation session with respect to items on the agenda**
Questions and comments about any item on the Agenda to be submitted to the Town Clerk in writing at least one working day prior to the meeting.
- 4. Minutes of the Previous Meeting held on 5th August 2020**
To receive and consider the minutes of the Health, Well-Being and Environment Committee meeting held on 5th August 2020. **(copy previously circulated)**

- 5. Health, Well-Being & Environment Committee Accounts**
To receive a copy of the accounts in respect of the Health, Well-Being and Environment Committee from 1st April 2020 to 7th October 2020 **(herewith)**
- 6. Working Party/Project Group Minutes**
Members to receive and consider the following:

 - a) Christmas Lights Working Party - minutes of the meeting held on 7th October 2020 **(copy herewith)**
- 7. Mayflower Statue**
Members to receive and consider the following:

 - a) Delay to Installation Date. The Foundry has given a completion date of the first week of November citing that Covid-19 had affected supplies of materials and their ability to access labour. John Doubleday is now assisting to speed things along.
 - b) Report from meetings with videographers about making a film of the installation for the Council's website and social media **(report herewith)**. Members are asked to consider the quotations provided and decide whether to go ahead
 - c) County Cllr Richard Moore recently submitted an application to ECC Locality Fund and the statue project has been awarded a grant of £3,250
 - d) Project Cost – members to receive details of the project cost and consider whether unspent amounts from other projects be moved (“virement”) as appropriate **(report herewith)**
- 8. Festival Gardens/Jim Shields Maintenance 2021-23**
Members are reminded that at the H,W and Env Committee held on 3rd March members resolved that Skippers should be offered the contract for one year with the option to move to a local contractor in 2021. As IDC Greenscapes will not be continuing with the High Street planting contract next year it is proposed that the contract with Skippers to maintain Festival Gardens and Jim Shields is extended for a further two years.
- 9. Skatepark**
Members to consider and discuss the best way to move forward with a project to provide new equipment at Lake Meadows. Various residents have been in touch with the Town Clerk offering to work on the project team and Cllr Clark and the Town Clerk met with Essex Youth Service and skatepark users in the summer to discuss their input.
- 10. Remembrance Sunday**
Members to receive details of this year's ceremony at the War Memorial **(herewith)**.
- 11. Items for Consideration for Social Media/Press Release**

The Public and Press are cordially invited to attend remotely
Please contact the Town Clerk for joining instructions

Copies of the reports can be obtained from the Town Council Offices