




Chairman: Cllr Jim Devlin

21st December 2017

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **ENVIRONMENT COMMITTEE** to be held in **The Coach House, Crown Yard on Tuesday 9th January 2018** commencing at **7.00 p.m.** when the undermentioned business is proposed to be transacted.

Yours faithfully,

  
Deborah Tonkiss  
Town Clerk

**Chairman:** Cllr M Moore  
**Vice-Chairman:** Cllr D Spencer  
**Councillors:** A Adshead, R Chapman, J Clark, J Dansey, M Dear, J Devlin, C Dyer, M Thomas, J Tutton

Members are reminded that they should declare an interest, where appropriate, with regard to items on the Agenda.

## AGENDA

1. **Apologies for absence**
2. **Members to declare an interest with regard to items on the Agenda.**
3. **Public participation session with respect to items on the agenda and other matters that are of mutual interest.**  
Members of the public to be invited to speak on any matters contained within the agenda.
4. **Minutes of the Environment Committee meeting held on Tuesday 21st November 2017**  
To receive and consider the minutes of the meeting held on Tuesday 21st November 2017  
**(copy previously circulated)**
5. **Environment Committee Accounts**
  - (a) to receive a copy of the accounts in respect of the Environment Committee from 1<sup>st</sup> April 2017 to 21st December 2017 **(copy herewith)**
  - (b) to consider a donation request from the Open Spaces Society to fund the registration of Commons in England and Wales by the end of 2020  
**(copy letter herewith)**

6. **Litter Pick 2018**  
To consider and approve holding the annual High Street litter pick on Saturday 3rd March to coincide with Keep Britain Tidy's Great British Spring Clean.
7. **War Memorial**
  - (a) to consider and discuss suggestions for the illumination project and to be advised that a design proposal from RSEBS contractors is due mid to late January  
**(copy to be circulated when available)**
  - (b) to discuss the tree stump and damage to the kerbstone at the base of the WWII Memorial
8. **Hanging Baskets/Planters**  
2018 is the last year of the three year contract for the High Street hanging baskets/flower beds/planters with Amethyst Horticulture. Members to consider whether to offer Amethyst an extension of the contract for a further period or whether to re-tender.
9. **Christmas Lights 2017**  
To consider whether ECC Highways should be asked for compensation due to the amount of time they took to repair the 13 lamp columns in the High Street. Members are reminded that there were motifs and tree lights not working for **over two weeks** from 10th December.
10. **Items for Consideration for Social Media/Press Release**
11. **Questions from the Press and Public.**

**The Public and Press are cordially invited to be present**  
Copies of the reports can be obtained from the Town Council offices