

Chairman: Cllr Jim Devlin

6th April, 2018

Dear Councillor,

You are summoned to attend a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** to be held in **The Coach House, Crown Yard on Thursday 12th April 2018** commencing at **7.00 p.m.** when the undermentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss
Town Clerk

Chairman: Cllr A Adshead
Vice-Chairman: Cllr J Devlin
Councillors: J Clark, M Dear, C Dyer, M Moore, M Roessler, G Talbot,
A Talboys, F Tomlin and J Tutton

AGENDA

- 1. Apologies for absence**
- 2. Members to declare an interest with regard to items on the Agenda**
- 3. Public participation session with respect to items on the agenda and other matters that are of mutual interest**
Members of the public to be invited to speak on any matters contained within the agenda and which are of mutual interest.
- 4. Minutes of the Previous Meeting held on Thursday 15th March 2018**
To receive and consider the minutes of the meeting held on 15th March 2018
(copy previously circulated)
- 5. Financial Report**
 - (a)** Income and Expenditure by Committee 1st April - 31st March 2018
(copy herewith)
 - (b)** Payments 24th February - 31st March 2018
(copy herewith)
 - (c)** Bank Account Balances @ 31.3.18 and Debtors Listing
(copy herewith)
 - (d)** Reserve Account Balances @ 31.3.18
(copy herewith)

- 6. Working Party/Project Group Minutes**
To receive and consider the following minutes:

 - (a) Communications WP Meetings held 21st March and 6th April
(copies herewith)
- 7. Youth Town Council**
To receive and consider the minutes of the meetings held on 6th and 20th March
(copies herewith)
- 8. Chantry Way Centre**
Members to receive and consider the following:

 - (a) progress report compiled by Cllr Adshead
 - (b) notes from the meeting held 16th March with Ingleton Wood
 - (c) internal design feedback document presented to Ingleton Wood
 - (d) Budget vs. Actuals financial report
(copies of all above documents herewith)
 - (e) Members are also advised that the application for permission to demolish in a conservation area has been submitted to BBC. For the demolition to take place an Asbestos R&D is required to be undertaken and the results presented with the tender document **(see attached quote for asbestos survey on 10th April)**. Remaining surveys which are required due to being within a conservation area: Arboricultural, Archaeology, Ecology, Ground Investigation & CCTV drain survey, Topographic
 - (f) RBS Software has advised that cancelling the booking systems support whilst the centre is being rebuilt would mean a repurchase is required once the software is needed again. The repurchase cost would be around £1,300. As a gesture of goodwill RBS will reduce the annual support fee by 50% to £142.50 which will still entitle the Council to free updates on the software.
- 9. Affiliation to Mayflower 400**
Members to consider whether the Town Council should affiliate to this Project (costings herewith plus document outlining project sent electronically only)
- 10. Review of Freedom of Information Charging Schedule**
Members to consider undertaking a review of charges for Freedom of Information requests to bring them in line with the Borough Council's charging policy.
- 11. Consideration of Material for Press Release/Social Media**
- 12. Questions from the Press and Public**

The Public and Press are cordially invited to be present