

Chairman: Councillor Jim Devlin

19th July 2018

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **Town Council** to be held in **The Coach House, Crown Yard on Thursday 26th July 2018 at 7.00pm** when the under mentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss  
Town Clerk

Chairman: Cllr J Devlin  
Vice-Chairman: Cllr J Clark  
Councillors: A Adshead, R Chapman, R Clark, M Dear, C Dyer, D Hayden, J Henshaw, L Mitchelmore, M Moore, C Roberts, M Roessler, D Spencer, G Talbot, A Talboys, M Thomas, F Tomlin, J Tutton

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## AGENDA

1. **Apologies for Absence**
2. **Members to declare any interest with regard to items on the Agenda and to receive and consider any applications for dispensation**
3. **Public participation session with respect to items on the agenda and other matters that are of mutual interest**  
Members of the public to be invited to speak on any matters contained within the agenda.
4. **Town Council Minutes**  
(a) to receive and consider the minutes of the Annual Town Council meeting held on 14th June 2018 **(copy previously circulated)**  
(b) to approve the signing of the minutes as a correct record
5. **Chairman's Report**  
To receive the Chairman's report on events attended since the last Council meeting **(to be circulated)**

**6. Committee Meetings**

To receive and consider the following minutes:

(a) Planning Committee meetings held on 19th June, 3rd July **(copies previously circulated)** and 17th July 2018 **(copy herewith)**

(b) Environment Committee meeting held on 10th July 2018 **(minutes previously circulated)**

(c) Finance & General Purposes Committee meeting held on 19th July 2018 **(copy herewith)**

**7. Training Courses**

(a) Members to receive and consider the full list of EALC Training Courses for 2018. As a reminder, £486 remains in the councillor training budget for 2017/18. **(copy herewith)**

(b) to approve the attendance of Cllr Henshaw on the 29th September 2018 Planning Briefing

**8. Chantry Centre - Execution of Transfer Deed**

(a) Members to approve the transfer from Kier Homes of the strip of land in front of the Chantry Way Centre, and;

(b) in accordance with Standing Order 22, that the Chairman and Vice-Chairman sign the deed on behalf of the Council

**9. Annual Review of Standing Orders**

Members to receive a revised edition of Standing Orders which are now in line with NALC's recently issued Model Standing Orders updated to reflect the new GDPR regulations. **(copy herewith)**

**10. Consideration of Items for Social Media/Press Release**

**11. Questions from the Press and Public**

**The Public and Press are cordially invited to be present**

Copies of the reports can be obtained from the Town Council Offices