

Chairman: Councillor Jim Devlin

13th September 2018

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **Town Council** to be held in **The Coach House, Crown Yard on Thursday 20th September 2018 at 7.00pm** when the under mentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss
Town Clerk

Chairman: Cllr J Devlin
Vice-Chairman: Cllr J Clark
Councillors: A Adshead, R Chapman, R Clark, M Dear, C Dyer, D Hayden, J Henshaw, L Mitchelmore, M Moore, C Roberts, M Roessler, D Spencer, G Talbot, A Talboys, M Thomas, F Tomlin, J Tutton

AGENDA

1. **Apologies for Absence**
2. **Members to declare any interest with regard to items on the Agenda and to receive and consider any applications for dispensation**
3. **Public participation session with respect to items on the agenda and other matters that are of mutual interest**
Members of the public to be invited to speak on any matters contained within the agenda.
4. **Town Council Minutes**
(a) to receive and consider the minutes of the extraordinary Town Council meeting held on Tuesday 28th August 2018 **(copy previously circulated)**
(b) to approve the signing of the minutes as a correct record
5. **Chairman's Report**
To receive the Chairman's report on events attended since the Council meeting held on 26th July 2018 **(to be circulated)**

6. Committee Meetings

To receive and consider the following minutes:

(a) Planning Committee meetings held on 14th and 28th August, 11th September **(copies previously circulated)**

(b) Environment Committee meeting held on 4th September 2018 **(minutes previously circulated)**

(c) Finance & General Purposes Committee meeting held on 13th September 2018 **(copy herewith)**

7. Training Courses

Members to receive and consider the full list of EALC Training Courses for 2018/2019. As a reminder, £375 remains in the councillor training budget.

(copy herewith)

8. Devolution of Highways Services to Town and Parish Councils

Members are informed that Essex County Council is seeking to trial the devolution of Highways services, e.g. hedge cutting, pavement issues, street lighting, railings etc, and are looking for local councils to take part up to the end of the financial year. There will be no cost to the Councils in the trial. Cllr Devlin proposes that Billericay Town Council participates in the scheme.

9. Civic Service

Members to consider a date for the Civic Service in 2019. Sundays in March next year are 3rd, 10th, 17th, 24th and 31st.

10. Consideration of Items for Social Media/Press Release

11. Questions from the Press and Public

The Public and Press are cordially invited to be present

Copies of the reports can be obtained from the Town Council Offices