

Chairman: Councillor Jim Devlin

8th March 2019

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **Town Council** to be held in **The Coach House, Crown Yard on Thursday 14th March 2019 at 7.00pm** when the under mentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss
Town Clerk

Chairman: Cllr J Devlin
Vice-Chairman: Cllr J Clark
Councillors: A Adshead, R Chapman, R Clark, M Dear, C Dyer, D Hayden,
J Henshaw, K Herlock, L Mitchelmore, M Moore, C Roberts,
M Roessler, D Spencer, G Talbot, A Talboys, M Thomas,
F Tomlin, J Tutton

AGENDA

1. **Apologies for Absence**
2. **Members to declare any interest with regard to items on the Agenda and to receive and consider any applications for dispensation**
3. **Public participation session with respect to items on the agenda and other matters that are of mutual interest**
Members of the public to be invited to speak on any matters contained within the agenda
4. **Town Council Minutes**
(a) to receive and consider the minutes of the Annual Town Council meeting held on 31st January 2019 **(copy previously circulated)**
(b) to approve the signing of the minutes as a correct record
5. **Chairman's Report**
To receive the Chairman's report on events attended since the last Council meeting **(copy to be circulated)**

6. Committee Meetings

To receive and consider the following minutes:

(a) Planning Committee meetings held on 5th and 19th February and 5th March 2019 (copies previously circulated)

(b) Environment Committee meeting held 26th February 2019 (copy previously circulated)

(c) Finance & General Purposes Committee meeting held on 7th March 2019 (copy herewith) (copies of Risk Assessment, Asset Register and Terms of Reference for approval - electronic copies only)

7. Training Courses

Members to receive and consider:

(a) list of EALC Training Courses for 2019 (electronic copy only)

8. Chantry Way Centre

Members to consider and approve the following:

(a) PWLB Borrowing for new building

Members to consider and approve the recommendation from F&GP for the application to borrow £1,400,000 repayable over 30 years **(report herewith)**

(b) Naming of New Building and Meeting Rooms

(i) Members to vote on the suggested names put forward by Finance & General Purposes Committee (See Appendix 1 - herewith)

(ii) To approve the meeting room names of Chantry, Mayflower and Pilgrims

9. Speaker for Annual Town Meeting

Members to put forward/consider suggestions for a speaker for the Annual Town Meeting on 25th April 2019

10. Items for Information

(a) Community Governance Review undertaken by BBC. The conclusion of the review is that there is to be no change to present electoral arrangements.

11. Consideration of Items for Social Media/Press Release

12. Questions from the Press and Public

The Public and Press are cordially invited to be present - reports can be obtained from the Town Council office