

Chairman: Councillor Jim Devlin

6th June 2019

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **Town Council** to be held in **The Coach House, Crown Yard on Thursday 13th June 2019 at 7.00pm** when the under mentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss  
Town Clerk

Chairman: Cllr J Devlin  
Vice-Chairman: Cllr J Clark  
Councillors: A Adshead, R Chapman, R Clark, M Dear, C Dyer, J Henshaw, K Herlock, L Mitchelmore, M Moore, K Mordecai, C Roberts, M Roessler, D Spencer, G Talbot, A Talboys, M Thomas, F Tomlin, J Tutton

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## AGENDA

1. **Apologies for Absence**
2. **Members to declare any interest with regard to items on the Agenda and to receive and consider any applications for dispensation**
3. **Public participation session with respect to items on the agenda and other matters that are of mutual interest**  
Members of the public to be invited to speak on any matters contained within the agenda
4. **Town Council Minutes**  
(a) to receive and consider the minutes of the Annual Town Council meeting held on 2nd May 2019 **(copy previously circulated)**  
(b) to approve the signing of the minutes as a correct record
5. **Chairman's Report**  
To receive the Chairman's report on events attended since the last Council meeting **(copy to be circulated)**

**6. Committee Meetings**

To receive and consider the following minutes:

**(a)** Planning Committee meetings held on 14th and 28th May **(copies previously circulated)** and 11th June 2019 **(to be circulated)**

**(b)** Environment Committee meeting held 21st May 2019 **(copy previously circulated)**

**(c)** Finance & General Purposes Committee meeting held on 6th June 2019 **(to be circulated)**

**7. Training Courses**

Members to consider the following:

**(a)** list of EALC Training Courses for 2019 **(herewith)**

**(b)** approve attendance of Cllr Henshaw on the EALC Cyber Awareness course on 2nd July at a cost of £65.00

**8. Police, Fire and Crime Commissioner - visit to Billericay**

The PCC's office has contacted the Town Clerk asking whether a visit from Roger Hirst and/or his deputy Jane Gardner would be of interest to the Town Council so they can hear about issues that matter to local residents.

Members to consider this request and if agreeable decide a possible date/location.

**9. BBC Review of Polling Districts, Places and Stations**

Members to receive and consider the documents specified below and are advised that any comments are to be submitted by 28th June. Borough and Local Council wards are not affected by this review, BBC are only concerned with polling district boundaries within individual wards.

(i) Notice of Review

(ii) Schedule of Polling Districts and Places

**10. Items for Information**

**(a)** Minutes of the Local Councils Liaison Group meeting held on 3rd April 2019 **(herewith)**

**(b)** Community Special Constables report on status of applications from Essex Police **(herewith)**

**11. Consideration of Items for Social Media/Press Release**

**12. Questions from the Press and Public**

**The Public and Press are cordially invited to be present - reports can be obtained from the Town Council office**