

Chairman: Cllr Jim Devlin

1st March 2019

Dear Councillor,

You are summoned to attend a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** to be held in **The Coach House, Crown Yard on Thursday 7th March 2019** commencing at **7.00 p.m.** when the undermentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss
Town Clerk

Chairman: Cllr A Adshead
Vice-Chairman: Cllr J Devlin
Councillors: J Clark, M Dear, M Moore, C Roberts, M Roessler, G Talbot,
A Talboys, F Tomlin and J Tutton

AGENDA

- 1. Apologies for absence**
- 2. Members to declare an interest with regard to items on the Agenda**
- 3. Public participation session with respect to items on the agenda and other matters that are of mutual interest**

Members of the public to be invited to speak on any matters contained within the agenda and which are of mutual interest.

- 4. Minutes of the Previous Meeting held on Thursday 24th January 2019**

To receive and consider the minutes of the meeting held on 24th January 2019
(copy previously circulated)

- 5. Financial Report**

- (a) Income and Expenditure by Committee 1st April - 1st March 2019**
(copy herewith)
- (b) Payments 18th January - 1st March 2019**
(copy herewith)
- (c) Bank Account Balances @ 1.3.2019**
(copy herewith)

6. Youth Town Council

To receive and consider the minutes of the meetings held on 5th February and 5th March 2019 **(copies at meeting if available)**

7. Chantry Way Centre

Members to receive and consider information on the following:

a) Update on project (report from Cllr Adshead herewith)

b) Approval required for spend of £570 on 3 large display boards which depict the new building (aluminium composite) and will go on the hoarding.

c) Internal Fixtures and Fittings Estimate (report herewith)

d) Budget vs. Actuals Report Update (report herewith)

e) Naming of building and meeting rooms. Members to receive a document submitted by Cllr Dear containing suggested names for the meeting rooms and to recommend names to Council for both the building and the meeting rooms. (herewith)

f) Application for £1,400,000 PWLB borrowing. Members to consider the application and recommend approval to full Council. (herewith)

g) Ground Breaking, Foundation Stone and Topping Out. Members to consider whether to schedule in these events for publicity purposes.

8. Annual Review 2019

Members to undertake the following annual reviews:

(a) Risk Assessment incorporating internal controls

(b) Asset Register

(c) Terms of Reference for Finance & General Purposes Committee

(all documents herewith)

9. Consideration of Material for Press Release/Social Media

10. Questions from the Press and Public

The Public and Press are cordially invited to be present