

Chairman: Cllr Jim Devlin

15th April 2019

Dear Councillor,

You are summoned to attend a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** to be held in **The Coach House, Crown Yard on Thursday 18th April 2019** commencing at **7.00 p.m.** when the undermentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss
Town Clerk

Chairman: Cllr A Adshead
Vice-Chairman: Cllr J Devlin
Councillors: J Clark, M Dear, M Moore, C Roberts, M Roessler, G Talbot,
A Talboys, F Tomlin and J Tutton

AGENDA

- 1. Apologies for absence**
- 2. Members to declare an interest with regard to items on the Agenda**
- 3. Public participation session with respect to items on the agenda and other matters that are of mutual interest**

Members of the public to be invited to speak on any matters contained within the agenda and which are of mutual interest.

- 4. Minutes of the Previous Meeting held on Thursday 7th March 2019**

To receive and consider the minutes of the meeting held on 7th March 2019
(copy previously circulated)

- 5. Financial Report**

- (a) Income and Expenditure by Committee 1st April - 31st March 2019**
(copy herewith)
- (b) Payments 1st - 31st March 2019**
(copy herewith)
- (c) Bank Account Balances @ 31.1.2019**
(copy herewith)

(d) Approval of annual membership renewal of the Open Spaces Society at a cost of £45.00

6. Grant Application

Members to consider an application from the Cater Museum for £500 to purchase storage boxes **(application herewith)**

7. Transfer to Reserves for 2019/20

To approve the proposal from Environment Committee that the following amounts are transferred to Ear Marked Reserves in this new financial year:

- (a) £4,540 for Jim Shields Garden improvement work, and
- (ii) £10,000 for a skatepark replacement facility

8. Addition of Crime and Cyber cover to insurance policy

In light of the large payments and receipts that will be made during the Town Hall project phase members are asked to consider whether the above should be added to the council's insurance policy to protect against potential fraud. This will also give protection against cyber crime. The premiums are as follows:

Option 1 - Crime £50,000 and Cyber £100,000	= £250+IPT
Option 2 - Crime £100,000 and Cyber £200,000	= £425 +IPT
Option 3 - Crime £150,000 and Cyber £300,000	= £535+IPT

9. End of Year Audit Report from Heelis & Lodge

To consider and approve the internal audit report undertaken on 5th April 2019 **(copy herewith)**

10. Annual Governance Statement and Annual Return 2018-19

To consider and recommend to full Council for approval on 2nd May 2019 **(See Section 1 & 2 of Annual Return herewith)**

11. Youth Town Council

To receive and consider the minutes of the meetings held on 19th March **(copy herewith)** and 2nd April 2019 **(copy at meeting if available)**

12. Chantry Way Centre

Members to receive updates on the following from Cllr Adshead:

- (a) Funding - PWLB application
- (b) tenders received and their evaluation by Ingleton Wood
- (c) M&E Maintenance Costing Schedule - outline report **(copy herewith)**

13. Coach House Lease

Members to receive and consider a report prepared by Cllr Devlin **(copy herewith)**

14. Response from John Baron MP and MHCLG re LCTS Grant Withdrawal

Members to consider the correspondence received by the Town Clerk **(copies herewith)** and decide whether it would be useful for John Baron MP to make representations to BBC on behalf of the Town Council. Members are reminded that the LCTS grant income was below £9,000 and that part of the precept increase two years ago was to compensate for this loss.

15. Items for Information

(a) The EALC has reached the legal threshold limit to be registered for +VAT. Therefore all invoices for training courses will now include VAT, however affiliation fees falls outside the scope of VAT and VAT will not be charged on these.

16. Consideration of Material for Press Release/Social Media

17. Questions from the Press and Public

The Public and Press are cordially invited to be present