

Chairman: Cllr Jim Devlin

22nd November 2018

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **ENVIRONMENT COMMITTEE** to be held in **The Coach House, Crown Yard on Tuesday 27th November 2018** commencing at **7.00 p.m.** when the undermentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss
Town Clerk

Chairman: Cllr M Moore
Vice-Chairman: Cllr D Spencer
Councillors: A Adshead, R Chapman, J Clark, M Dear, J Devlin, C Dyer,
C Roberts, M Thomas, J Tutton

Members are reminded that they should declare an interest, where appropriate, with regard to items on the Agenda.

AGENDA

- 1. Apologies for absence**
- 2. Members to declare an interest with regard to items on the Agenda.**
- 3. Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
Members of the public to be invited to speak on any matters contained within the agenda.
- 4. Minutes of the Environment Committee meeting held on Tuesday 16th October 2018**
To receive and consider the minutes of the meeting held on Tuesday 16th October 2018
(copy previously circulated)
- 5. Environment Committee Accounts**
(a) to receive a copy of the accounts in respect of the Environment Committee from 1st April 2017 to 22nd November 2018
(copy herewith)

6. Working Party/Project Group Minutes

Members to receive and consider the following:

(a) Christmas Lights WP meeting held 18th October 2018 **(copy herewith)**

(b) Tree Wardens Project Group meeting held on 13th November 2018 **(copy herewith)**

7. Christmas Lights

Members to consider the following:

(a) approval of £3,825.00 expenditure from reserves for emergency infrastructure work

(b) whether budget line requirement for 2019/20 should be amended as there are now no reserves should any contingencies arise in 2019

(c) general feedback from Switch On event held on 24th November

8. War Memorial

Members to consider the following information;

a) update on the Spacehive Crowdfunding project

b) details of total amount received directly towards There But Not There Tommy silhouettes **(see Appendix 1)**

9. Bus Shelters

Cllr Adhsead proposes that the Council looks into the provision of advertising space on the Council's bus shelters. This could be used to generate income for the Town Council.

10. Items for Information

(a) Festival of Remembrance - details of income and expenditure for event on 10th November 2018 **(see Appendix 2)**

(b) Billericay Art Trail - letter from Jo Adshead, Chair of Billericay Art Trail regarding feedback from the event **(copy herewith)**

11. Items for Consideration for Social Media/Press Release

12. Questions from the Press and Public.

The Public and Press are cordially invited to be present
Copies of the reports can be obtained from the Town Council offices