

Chairman: Cllr Jim Devlin

10th January 2019

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **ENVIRONMENT COMMITTEE** to be held in **The Coach House, Crown Yard on Tuesday 15th January 2019** commencing at **7.00 p.m.** when the undermentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss
Town Clerk

Chairman: Cllr M Moore
Vice-Chairman: Cllr D Spencer
Councillors: A Adshead, R Chapman, J Clark, M Dear, J Devlin, C Dyer,
C Roberts, M Thomas, J Tutton

Members are reminded that they should declare an interest, where appropriate, with regard to items on the Agenda.

AGENDA

- 1. Apologies for absence**
- 2. Members to declare an interest with regard to items on the Agenda.**
- 3. Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
Members of the public to be invited to speak on any matters contained within the agenda.
- 4. Minutes of the Environment Committee meeting held on Tuesday 27th November 2018**
To receive and consider the minutes of the meeting held on Tuesday 27th November 2018
(copy previously circulated)
- 5. Environment Committee Accounts**
(a) to receive a copy of the accounts in respect of the Environment Committee from 1st April 2018 to 10th January 2019
(copy herewith)

- 6. Working Party/Project Group Minutes**
Members to receive and consider the following:
(a) Tree Wardens Project Group meeting held on 12th December 2018 (**copy herewith**)
- 7. Formation of Project Group to deal with Health and Safety Issues**
To consider a proposal from Cllr Dyer that a project group is formed to address the numerous safety issues in the town which affect the daily lives of residents. This includes things such as poor maintenance of zebra crossings, dangerously parked vehicles, unlit street lights, overgrown footpaths and potholes. Cllr Dyer feels the public perception is that it is a waste of time reporting these issues as nothing gets done about them. He would like the new group to formally address these health and safety issues by itemising the problems and logging the action taken to show residents that the Town Council does care and appreciates their concerns.
- 8. Festival of Remembrance - 9th November 2019**
Members to decide whether to refer the Town Council again provides administrative support and online ticket booking facilities for this event. As a reminder last year £1,266 was raised for charity.
- 9. Brightside Primary School - Community Involvement**
The Headteacher has contacted the Town Clerk asking if there is any community work the Town Council can suggest for the pupils to undertake. He would like to understand what the Council sees as important for community work so his school can implement these initiatives.
- 10. Spring Litter Pick**
Members to decide whether a High Street litter pick should be held and if so to set a date. Members are advised that the Keep Britain Tidy charity are holding their annual Great British Spring Clean between 22nd March and 23rd April. (**see attached email**)
- 11. Essex Future Library Services Strategy (2019-24) Consultation**
Further to Minute 92(a) from Town Council 13th December 2018 members are advised that the online survey is targeted at individuals not organisations. Members to consider whether a letter should be sent on behalf of the Town Council For information members are advised that Billericay Library has been identified as Tier 1 and will not be closed. (**survey herewith electronic copy only**)
- 12. Items for Information**
a) War Memorial - Monthly Clean and Tidy Up. This will be held on Saturday 2nd February 2019 at 8am.
- 13. Items for Consideration for Social Media/Press Release**
- 14. Questions from the Press and Public.**

The Public and Press are cordially invited to be present
Copies of the reports can be obtained from the Town Council offices