

Chairman: Cllr Jim Devlin

21st February 2019

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **ENVIRONMENT COMMITTEE** to be held in **The Coach House, Crown Yard on Tuesday 26th February 2019** commencing at **7.00 p.m.** when the undermentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss
Town Clerk

Chairman: Cllr M Moore
Vice-Chairman: Cllr D Spencer
Councillors: A Adshead, R Chapman, J Clark, M Dear, J Devlin, C Dyer,
C Roberts, M Thomas, J Tutton

Members are reminded that they should declare an interest, where appropriate, with regard to items on the Agenda.

AGENDA

- 1. Apologies for absence**
- 2. Members to declare an interest with regard to items on the Agenda.**
- 3. Public participation session with respect to items on the agenda and other matters that are of mutual interest.**
Members of the public to be invited to speak on any matters contained within the agenda.
- 4. Minutes of the Environment Committee meeting held on Tuesday 15th January 2019**
To receive and consider the minutes of the meeting held on Tuesday 15th January 2019
(copy previously circulated)
- 5. Environment Committee Accounts**
(a) to receive a copy of the accounts in respect of the Environment Committee from 1st April 2018 to 21st February 2019
(copy herewith)

6. Working Party/Project Group Minutes

Members to receive and consider the following:

(a) Tree Wardens Project Group meetings held on 16th January 2019 **(copy herewith)** and 20th February 2019 **(to be distributed at meeting if available)**

(b) Christmas Lights WP meeting held on 17th January 2019 **(copy herewith)**

(c) Billericay in Bloom WP meeting held on 6th February 2019 **(copy herewith)**

7. Dates for Town Trail Walks 2019

Members to consider and approve the following dates for Town Trail walks.

1) 15 or 16 June; 2) 20 or 21 July; 3) 24 or 25 August; 4) 21 or 22 September. These will be led by members of the Billericay Society, David Bremner and Bob Reeves.

8. Sponsorship Letters for Town Council Events/Items in 2019

Members are reminded that at the Environment Committee meeting of 29th May 2018, under Minute 9 it was resolved that one letter would be sent out requesting sponsorship for the following; hanging baskets, war memorial planting, Christmas Lights and Festival of Remembrance. Billericay in Bloom category sponsorship will stay separate. **(copy of proposed letter will be circulated prior to meeting).**

9. Terms of Reference

Members to consider and approve the reviewed terms of reference for Environment Committee **(copy herewith).**

10. Items for Information

a) Essex Air Ambulance. Letter of thanks for the £100 donation from N Shelley following the Best Shop Window Competition **(copy herewith).**

11. Items for Consideration for Social Media/Press Release

12. Questions from the Press and Public.

The Public and Press are cordially invited to be present
Copies of the reports can be obtained from the Town Council offices