

Chairman: Cllr Jim Devlin

12th November 2018

Dear Councillor,

You are summoned to attend a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** to be held in **The Coach House, Crown Yard on Thursday 15th November 2018** commencing at **8.30am** when the undermentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss  
Town Clerk

**Chairman:** Cllr A Adshead  
**Vice-Chairman:** Cllr J Devlin  
**Councillors:** J Clark, M Dear, M Moore, C Roberts, M Roessler, G Talbot,  
A Talboys, F Tomlin, J Tutton

## **AGENDA**

- 1. Apologies for absence**
- 2. Members to declare an interest with regard to items on the Agenda**
- 3. Public participation session with respect to items on the agenda and other matters that are of mutual interest**  
Members of the public to be invited to speak on any matters contained within the agenda and which are of mutual interest.
- 4. Minutes of the Previous Meeting held on Thursday 8th November 2018**  
To receive and consider the minutes of the meeting held on 8th November 2018  
**(copy previously circulated)**
- 5. Chantry Way Centre**  
Members to discuss the following:
  - (a)** to identify the high level requirements for electronic equipment and use these to obtain initial cost estimates to determine feasibility:
    - internet access (what is required, in what rooms, control over access)
    - display equipment access (what is required, in what rooms, availability in public areas)

- main hall audio visual equipment (what is required, how will it be managed)
- tannoy system (e.g. to announce centre is closing)
- recording of council meetings (what is required, in which rooms, live streaming or long term storage/access)
- any other electronic equipment required?

**(b)** Further to the meeting held on 8th November, to receive and consider internal design proposals from Ingleton Wood

- pendant lights for the Community Hub and stairs area (images herewith)
- baffle ceiling for the Community Hub (images herewith)

**6. Consideration of Material for Press Release/Social Media**

**7. Questions from the Press and Public**