

Chairman: Cllr Jim Devlin

26th June 2019

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **ENVIRONMENT COMMITTEE** to be held in **The Coach House, Crown Yard on Tuesday 2nd July 2019** commencing at **7.00 p.m.** when the undermentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss  
Town Clerk

**Chairman:** Cllr M Moore  
**Vice-Chairman:** Cllr D Spencer  
**Councillors:** A Adshead, J Clark, M Dear, J Devlin, C Dyer, K Herlock,  
C Roberts, M Thomas, J Tutton

Members are reminded that they should declare an interest, where appropriate, with regard to items on the Agenda.

## **AGENDA**

- 1. Apologies for absence**
- 2. Members to declare an interest with regard to items on the Agenda**
- 3. Public participation session with respect to items on the agenda**  
Members of the public to be invited to speak on any matters contained within the agenda. In accordance with standing order 3i the public participation session shall not exceed 10 minutes and each individual speaker shall not exceed 3 minutes.
- 4. Minutes of the Previous Meeting held on 21st May 2019**  
To receive and consider the minutes of the meeting held on 21st May 2019  
**(copy previously circulated)**
- 5. Environment Committee Accounts**  
**(a)** to receive a copy of the accounts in respect of the Environment Committee from 1<sup>st</sup> April 2019 to 26th June 2019 **(copy herewith)**
- 6. Working Party/Project Group Minutes**  
Members to receive and consider the following:  
**a)** Billericay in Bloom WP meeting held on 26th June 2019 **(to be circulated)**  
**b)** Tree Wardens Project Group meeting held on 22nd May 2019 **(minutes herewith)**

- 7. Proposal from Resident regarding Town Sign**  
Members to consider the attached explanation and design of a proposed Town Sign for installation in Billericay during 2020 and to discuss whether the project is feasible  
**(See Appendix 1)**
- 8. War Memorial Update**  
Members are advised that all renovation work is now completed and are asked to set a date for the cleaning party to attend (if deemed necessary at this time).
- 9. Events**

  - a) Festival of Remembrance.** Further to minute 12(a) Environment Committee 21st May, members to have researched the Combat Stress charity (proposed by Cllr Clark) and to decide which charities are to benefit from the concert's proceeds. RBL and one of either Help for Heroes or Combat Stress.
  - b) VE Day 75.** Further to Minute 12(b) Environment Committee 21st May members to propose events that the Town Council can undertake and/or participate in (if any). Members are advised that due to the May Bank Holiday being moved to a Friday (8th May) the Rotary Club of Billericay Mayflower are proposing to hold the Soapbox Derby on Sunday 10th May, giving it a VE Day theme.
- 10. Play Area Inspections**  
Members to consider attached annual inspection reports from The Play Inspection Company pertaining to equipment in Lake Meadows and Outwood Common.  
**(electronic copies only)**
- 11. Festival Gardens**  
The office has received several calls in the last week about the poor condition of the Gardens. Members to consider whether to form a regular inspection/cleaning group to undertake litter picking on a Saturday morning once or twice a month.
- 12. Jim Shields Garden**  
Members to receive and consider a proposal for a Mayflower 2020 commemorative statue by the renowned sculptor John Doubleday  
**(See Appendix 2)**
- 13. Items for Information**

  - a) BTC bus shelters -** Basildon Borough Council have informed the Town Clerk there is a possibility that the responsibility for all bus shelters in the Borough will be transferring to Essex County Council. Further information is awaited.
- 14. Items for Consideration for Social Media/Press Release**
- 15. Questions from the Press and Public.**

**The Public and Press are cordially invited to be present**  
Copies of the reports can be obtained from the Town Council offices