

Chairman: Cllr Jim Devlin

4th September 2019

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **ENVIRONMENT COMMITTEE** to be held in **The Coach House, Crown Yard on Tuesday 10th September 2019** commencing at **7.00 p.m.** when the undermentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss
Town Clerk

Chairman: Cllr M Moore
Vice-Chairman: Cllr D Spencer
Councillors: A Adshead, J Clark, M Dear, J Devlin, C Dyer, K Herlock,
C Roberts, M Thomas, J Tutton

Members are reminded that they should declare an interest, where appropriate, with regard to items on the Agenda.

AGENDA

- 1. Apologies for absence**
- 2. Members to declare an interest with regard to items on the Agenda**
- 3. Public participation session with respect to items on the agenda**
Members of the public to be invited to speak on any matters contained within the agenda. In accordance with standing order 3i the public participation session shall not exceed 10 minutes and each individual speaker shall not exceed 3 minutes.
- 4. Minutes of the Previous Meeting held on 2nd July 2019**
To receive and consider the minutes of the meeting held on 2nd July 2019
(copy previously circulated)
- 5. Environment Committee Accounts**
(a) to receive a copy of the accounts in respect of the Environment Committee from 1st April 2019 to 4th September 2019 **(copy herewith)**
(b) to approve expenditure of £1,137.72 for a replacement basket swing seat at Outwood Common Play area. Members are reminded this was marked as a risk in the latest inspection due to the seat buffer being severely damaged.

6. Affiliation Fees

(a) to approve annual renewal of CPRE (Campaign to Protect Rural England) membership at a cost of £36.00

7. Working Party/Project Group Minutes

Members to receive and consider the following:

a) Christmas Lights WP meeting held on 27th August 2019 (herewith)

b) Tree Wardens Project Group meetings held on 3rd July (herewith) and 4th September 2019 (copy at meeting if available)

c) Tree Wardens Guide - members to receive copy of reference document produced by the Tree Wardens (electronic copy only herewith)

8. Events

a) Festival of Remembrance. Members to receive notes from meetings held with festival organisers on 4th July and 15th August 2019. Cllr Clark would like to ask any members attending the festival whether they would be prepared to stay behind and help clear up afterwards. **(herewith)**

b) Christmas Lights Switch On. Members are advised that at least five town councillors are needed to act as stewards on Sun Corner. The event is coming before the ESAG (Event Safety Advisory Group) at Basildon Council on 3rd October and if there are insufficient stewards they may not permit the event to go ahead.

c) Mayflower 2020. To receive a copy of planned events in Billericay during 2020 as compiled by the Mayflower Twinning Association. **(copy herewith)**

9. Festival Gardens

Further to an on site meeting held on 3rd August members to receive some improvement/enhancement ideas from Cllr Adshead.

10. Jim Shields Garden

Members to receive an update on the Mayflower 2020 Sculpture.

11. Flags/Flagpole

Members are asked to consider the following:

a) whether to put a sum aside in the 2020/21 estimates for the purchase of more Town flags. Currently one is on the pole with one spare in the office.

b) the area around the flagpole is very overgrown and access to the flagpole is becoming more difficult. Members to consider whether the shrubs should be cut back by the Town Council.

12. Town Map for Visitors

Following a request from a member of the public, members are asked to consider whether the Council should get the Town Map (previously central insert of the Town Guide) printed in booklet format for distribution to visitors as it is likely there will be a larger numbers of people coming to Billericay due to the 400th Anniversary of the Mayflower sailing **(copy map herewith).**

13. Town Trail Walks 2020

The two members of the Billericay Society that currently lead the 4 walks per year will not be continuing in 2020 (one wishes to retire and the other is leaving the area) and no one from within the Society has put themselves forward to take over the role(s). Members to consider whether to seek replacement walk leaders from organisations other than the Billericay Society to lead the walks in 2020.

14. Items for Information

a) How the Town Council can positively impact the Environment. Members to receive information has been received from EALC and Ingatestone and Fryerning PC about how town and parish councils can make a positive impact on the environment (**copy herewith**).

15. Items for Consideration for Social Media/Press Release

16. Questions from the Press and Public.

The Public and Press are cordially invited to be present

Copies of the reports can be obtained from the Town Council offices