

Chairman: Cllr Jim Devlin

16th January 2020

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **HEALTH, WELL-BEING AND ENVIRONMENT COMMITTEE** to be held in **The Coach House, Crown Yard on Tuesday 21st January 2020** commencing at **7.00 p.m.** when the undermentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss
Town Clerk

Chairman: Cllr M Moore
Vice-Chairman: Cllr D Spencer
Councillors: A Adshead, J Clark, M Dear, J Devlin, C Dyer, K Herlock,
C Roberts, M Thomas, J Tutton

Members are reminded that they should declare an interest, where appropriate, with regard to items on the Agenda.

AGENDA

- 1. Apologies for absence**
- 2. Members to declare an interest with regard to items on the Agenda**
- 3. Public participation session with respect to items on the Agenda**

Members of the public to be invited to speak on any matters contained within the agenda. In accordance with standing order 3i the public participation session shall not exceed 10 minutes and each individual speaker shall not exceed 3 minutes.

- 4. Minutes of the Previous Meeting held on 3rd December 2019**

To receive and consider the minutes of the Health, Well-Being and Environment Committee meeting held on 3rd December 2019.

(copy previously circulated)

- 5. Health, Well-Being & Environment Committee Accounts**

(a) to receive a copy of the accounts in respect of the Health, Well-Being and Environment Committee from 1st April 2019 to 16th January 2020 **(herewith)**

6. Working Party/Project Group Minutes

Members to receive and consider the following:

**a) Christmas Lights WP - minutes of the meeting held on 17th December 2019
(copy herewith)**

**b) Tree Wardens Project Group - Chairman's Report January 2020
(copy herewith)**

7. Festival of Remembrance

Members to consider and discuss the notes from a feedback meeting held with the Festival organisers on 16th January 2020 **(will be available at meeting)**

8. Supporting the High Street

With the imminent closures of both Billericay Homecare and Argos, Cllr Adshead proposes that the Committee discusses what it can do to help support the High Street.

9. Tenders 2020

Members are advised that the following contracts are up for renewal in 2020. These will be placed on Contracts Finder and also sent to existing and previous suppliers. Members to review and approve specification of works.

a) Hanging Baskets/High Street planting

b) Jim Shields Garden and Festival Gardens Maintenance

(specifications herewith)

10. High Street Telephone Boxes

A complaint has been received from a resident about the condition of the three telephone boxes in the High Street. The box containing the defibrillator outside Connells is the responsibility of the Street Pastors, and it is believed the other boxes outside the Post Office are still looked after by BT (see attached photographs). Members to consider appropriate action (if any).

11. Items for Information

a) Dog Waste Bin in Western Road

Further to the previous meeting the Town Clerk requested twice weekly emptyings by BBC and Borough Cllr Richard Moore undertook a daily inspection and prepared a report. There have been no further complaints and from Cllr Moore's report it appears that the increased emptying is stopping the bin from becoming full **(report herewith)**

b) High Street Spring Litter Pick

Members may be aware that a group of residents are using the Coach House and the Town Council's equipment for a regular High Street litter pick. Their next one is scheduled for Sunday 22nd March which is at the start of Keep Britain Tidy's Great British Spring Clean event.

c) Town Trail Walks 2020

Members are reminded that on 10th September the Committee resolved to ask the BDRA and Billericay Town Rotary Club if they had any members willing to act as walk leaders. To date no responses have been received so the walks will not be going ahead in 2020.

12. Items for Consideration for Social Media/Press Release

13. Questions from the Press and Public.

**The Public and Press are cordially invited to be present
Copies of the reports can be obtained from the Town Council offices**