

Chairman: Cllr Jim Devlin

27<sup>th</sup> February 2020

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **HEALTH, WELL-BEING AND ENVIRONMENT COMMITTEE** to be held in **The Coach House, Crown Yard on Tuesday 3<sup>rd</sup> March 2020** commencing at **7.00 p.m.** when the undermentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss  
Town Clerk

**Chairman:** Cllr M Moore  
**Vice-Chairman:** Cllr D Spencer  
**Councillors:** A Adshead, J Clark, M Dear, J Devlin, C Dyer, K Herlock,  
C Roberts, M Thomas, J Tutton

Members are reminded that they should declare an interest, where appropriate, with regard to items on the Agenda.

## **AGENDA**

- 1. Apologies for absence**
- 2. Members to declare an interest with regard to items on the Agenda**
- 3. Public participation session with respect to items on the Agenda**

Members of the public to be invited to speak on any matters contained within the agenda. In accordance with standing order 3(i) the public participation session shall not exceed 10 minutes and each individual speaker shall not exceed 3 minutes.

- 4. Minutes of the Previous Meeting held on 21<sup>st</sup> January 2020**

To receive and consider the minutes of the Health, Well-Being and Environment Committee meeting held on 21<sup>st</sup> January 2020.

**(copy previously circulated)**

- 5. Health, Well-Being & Environment Committee Accounts**

To receive a copy of the accounts in respect of the Health, Well-Being and Environment Committee from 1<sup>st</sup> April 2019 to 27<sup>th</sup> February 2020 **(herewith)**

**6. Working Party/Project Group Minutes**

Members to receive and consider the following:

- a) Tree Wardens Project Group - minutes of the meetings held on 22<sup>nd</sup> January **(herewith)** and 26<sup>th</sup> February 2020 **(copy at meeting if available)**

**7. Tenders**

**(a) Jim Shields and Festival Gardens Maintenance**

**(b) Hanging Baskets/War Memorial/High Street Planters**

Members are advised that the expiry date for receipt of the above tenders was 28<sup>th</sup> February 2020. The Tenders were opened by Cllrs Moore and Clark on Monday 2<sup>nd</sup> March in the presence of the Town Clerk. A full list of tenderers will be available at the meeting for consideration by members.

**8. Action on Climate Change and Environmental Crisis**

Town Councillors were recently contacted by a resident asking what BTC intended to do with regard to the above. Cllr Devlin responded on behalf of all members that it would be studied and discussed at this meeting. For reference please see "Friends of the Earth Climate Actions Guidance for Parish and Town Councils" **(herewith)**

**9. BBC Grant for VE 75 Celebrations**

Members to consider how the Town Council should best inform community groups that BBC has made £1,600 available for celebrations in Billericay.

**10. Items for Information**

(a) Essex-wide Bus Shelter Project. Essex County Council is to establish a long term contract to create a better bus shelter estate, incorporating all maintenance, cleaning, replacement and supply of shelters which will be paid for from advertising income. Cllr Moore will be attending a meeting at County Hall on 20<sup>th</sup> March to receive an overview of the project.

**11. Items for Consideration for Social Media/Press Release**

**12. Questions from the Press and Public.**

**The Public and Press are cordially invited to be present  
Copies of the reports can be obtained from the Town Council offices**