

Chairman: Cllr Jim Devlin

21st January 2020

Dear Councillor,

You are summoned to attend a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** to be held in **The Coach House, Crown Yard on Monday 27th January 2020** commencing at **9.30am** when the undermentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss  
Town Clerk

**Chairman:** Cllr A Adshead  
**Vice-Chairman:** Cllr M Roessler  
**Councillors:** J Clark, M Dear, J Devlin, M Moore, C Roberts, G Talbot,  
A Talboys and J Tutton

### **AGENDA**

- 1. Apologies for absence**
- 2. Members to declare an interest with regard to items on the Agenda**
- 3. Public participation session with respect to items on the agenda**

Members of the public to be invited to speak on any matters contained within the agenda. In accordance with standing order 3i the public participation session shall not exceed 10 minutes and each individual speaker shall not exceed 3 minutes.

- 4. Minutes of the Previous Meeting held on Thursday 9th January 2020**  
To receive and consider the minutes of the meeting held on 9th January 2020  
**(copy previously circulated)**
- 5. Chantry Way Project (Billericay Town Hall)**

Further to the meeting held on 9th January members to consider the following:

## **Outstanding Items**

- (i)** All upstairs meeting rooms including Council Chamber
- (ii)** Flooring in community hub, main hall and corridors **(examples herewith)**
- (iii)** Colour of all walls in areas other than storage/plant rooms - either ivory or white
- (iv)** Kitchen requirements

## **6. Consideration of Material for Press Release/Social Media**

## **7. Questions from the Press and Public**

Those present may ask a question about anything on the Agenda or any other matter that is of mutual interest.

**The Public and Press are cordially invited to be present**