

Minutes of the Town Council Meeting  
held in The Coach House, Crown Yard  
on Thursday 14th March 2019 at 7pm

**Present:** Chairman: Cllr J Devlin  
Vice-Chairman: Cllr J Clark

**Councillors:** A Adshead, R Chapman, R Clark, M Dear, C Dyer, J Henshaw, K Herlock, L Mitchelmore, M Moore, C Roberts, M Roessler, D Spencer, G Talbot, A Talboys, F Tomlin, J Tutton

Also in attendance: Borough and County Cllr Dr R Moore and the Town Clerk

**109. Apologies for absence**

None given.

**110. Declaration of interest with regard to item(s) on the Agenda**

None.

**111. Public participation session with respect to items on the Agenda and other matters that are of mutual interest**

None.

**112. Minutes of the Town Council meeting held on 31st January 2019**

Members received the minutes of the Town Council meeting held on 31st January 2019.

**RESOLVED:** that the minutes of the meeting be approved and adopted.

**113. Chairman's Report**

Members received a report from Cllr Devlin detailing events that he had attended since the last Town Council meeting.

**RESOLVED:** Information noted.

**114. Committee Meetings**

**(a) Planning Committee**

The Committee Chairman Cllr Mitchelmore presented the minutes of the meetings held on 5th and 19th February and 5th March. She informed members that as well as the usual applications there had been a response given to the Mayflower School consultation re the new sixth form centre which raised concerns about the wooded area, and also that parking around the school and side roads would be an issue. There were no objections to the

ECC application for a waste recycling facility at Blunts Wall Farm. The Planning committee had concerns about three applications that had been given permission after going to appeal for non-determination, so a letter has been sent to BBC regarding how this can be avoided in future.

**(b) Environment Committee**

The Chairman, Cllr Moore, presented the minutes of the meeting held on 26th February 2019 and informed members that sponsorship letters will now be sent separately for hanging baskets and Christmas lights. There was a recommendation that the Terms of Reference are approved and adopted.

**RESOLVED:** that the Terms of Reference for Environment Committee are approved and adopted.

**(c) Finance & General Purposes Committee**

Cllr Adshead, Chairman of the Committee, presented the minutes of the meeting held on 7th March 2019. He said that the Youth Town Council talent showcase went very well. The demolition crew have finished removing the building from the Chantry Way site and the hoarding has been erected. The temporary electrical works should be finalised by Monday 18th March. The total cost for eviction of the squatters and boarding up the doors and windows was in the region of £8,400. There was a recommendation that the Terms of Reference, Risk Assessment incorporating internal controls and Asset Register are approved and adopted.

**RESOLVED:** that the Terms of Reference, Risk Assessment inc. internal controls and Asset Register are approved and adopted.

**RESOLVED:** that the minutes of all the above Committee meetings be approved and adopted.

**115. Training Courses**

Members received and considered details of the courses being offered by the EALC in 2019.

**RESOLVED :** information noted.

**116. Chantry Way Centre**

Members considered the following:

**(a) PWLB Borrowing of £1.4m to fund New Building**

Members considered a report detailing the borrowing requirement and it was;

**RESOLVED:** that the Town Council submits an application for £1,400,000 to the Public Works Loan Board to finance the new building.

**(b) Naming of New Building and Meeting Rooms**

Members discussed and then voted on the following options for the name of the building using the single transferable voting system:

(Option 1) Billericay Town Hall

(Option 2) Chantry Way Centre

(Option 3) Billericay Community Centre

(Option 4) Billericay Town Council - Offices & Community Centre

(Option 5) Chantry Centre Billericay Town Hall

OPTION NUMBER	1ST VOTE	2ND VOTE	3RD VOTE*
1	7	8	9
2	3	3	
3	3	3	
4	3	4	7
5	2		

\*Two voting papers were discounted due to the full number of votes not being utilised.

**RESOLVED:** that the name of the new building is BILLERICAY TOWN HALL

Members discussed the names of the meeting rooms as recommended by Finance & General Purposes Committee on 7th March and an amendment was proposed by Cllr Herlock that Pilgrims be changed to Pilgrim. Seconded by Cllr Adshead. It was therefore;

**RESOLVED:** that the meeting rooms are named Chantry, Mayflower and Pilgrim.

**117. Speaker for Annual Town Meeting**

Members discussed various speakers and it was:

**RESOLVED:** that Jim Rose from Billericay Foodbank and a representative from BBC's Waste and Recycling Department are invited to come and speak to residents.

**118. Items for Information**

Members were advised that following the Community Governance Review undertaken by Basildon Borough Council there is to be no change in current electoral arrangements.

**RESOLVED:** information noted.

**119. Consideration of Items for Social Media/Press Release**

To publicise the Annual Town Meeting.

**120. Questions from the Press and Public**

None.

Cllr Devlin closed the meeting at 8.04pm

Cllr Devlin.....Date.....  
Chairman