

## BILLERICAY TOWN COUNCIL

Minutes of the Environment Committee meeting held in the Coach House  
on Tuesday 16th October 2018 at 7.00pm

**Chairman:** Cllr M Moore  
**Vice-Chairman:** Cllr D Spencer  
**Councillors:** A Adshead, R Chapman, J Clark, M Dear, J Devlin, C Roberts,  
J Tutton

Also in attendance the Town Clerk

**43. Apologies for absence**

Cllr M Thomas

**44. Declarations of Interest**

None.

**45. Public Participation session with respect to items on the Agenda and other matters that are of mutual interest.**

None.

**46. Minutes of the Environment Committee Meeting held on Tuesday 4th September 2018**

**Resolved:** that the minutes of the meeting be approved as a correct record and signed by the Chairman

**47. Environment Committee Accounts**

(a) Members received a copy of the accounts in respect of the Environment Committee from 1<sup>st</sup> April 2018 to 10th October 2018.

**Resolved:** information noted.

**48. Working Party/Project Group Minutes**

Members received and considered the following minutes;

a) Billericay in Bloom WP meeting held on 5th September 2018. Cllr Moore presented the minutes and informed those present that everything is booked for the 2019 competition and she wanted to reiterate her disappointment over how few members attended the prizegiving. Members considered the recommendation regarding estimates for 2019/20 and it was;

**Resolved:** that the BiB budget is £1,800 expenditure and £700 sponsorship income.

b) Tree Wardens PG meeting held on 4th October 2018

c) Events WP Meeting held on 12th October 2018. Cllr Clark encouraged members to attend the Festival of Remembrance and the beacon lighting events. It is important that Town Council events are seen to be supported by councillors. Members considered the budget recommendation for 2019/20 and discussed possible events which would be held

during the next financial year. Cllr Devlin proposed that the estimate is reduced from £2,500 to £1,500. Seconded by Cllr Spencer and agreed by members present. Therefore it was;

**Resolved:** (i) that the Events budget for 2019/20 is £1,500; (ii) and that in all other respects the minutes of all the above meetings are approved and adopted.

#### 49. War Memorial

Members considered the following:

a) dates for the start of the lighting and installation of the Tommys.

**Resolved:** that the illumination of the War Memorial commences from 11th November and the Tommys are installed from 5th November to 30th November.

b) rejuvenation/replacement of the paved area. Discussion took place about the kind of improvements members would like to see made to the paved area and it was;

**Resolved:** that costings are obtained for several different options and reported back to a future meeting.

c) Update on the status of the Spacehive Crowd funding project. As at the date of the meeting the amount of crowd funding pledges was £800. £1,290 has already been received directly from organisations, with a further £1,250 pledged but not yet received. The project deadline for crowd funding has been extended to 23rd November to maximise donations. Essex County Council is expected to contribute 30% and Basildon Borough Council 10%.

**Resolved:** information noted.

#### 50. Skate Park

Further to Minute 36(b) from Environment Committee 4th September, members felt that it would be worthwhile forming a Skate Park project group, as it would be a good way of getting young people involved with the Youth Council. Current youth council members are keen to be involved and have already made several suggestions that they consider would improve the area. Their input is valuable as to whether something is a good idea or not. Cllr Moore asked how it would be funded and Cllr Devlin said it is expected that it will be majority financed by grant funding. Cllrs Clark, Devlin and Roberts put themselves forward as Town Council representatives on the project group. The other members should be from the skating community and youth town councillors. The requirements of the group will be to find out what is wanted, how much it will cost and how the Town Council will achieve this.

**Resolved:** that a Skate Park Project Group be formed with the first meeting to be arranged late November.

#### 51. Estimates 2019/20

Members considered a report compiled by the Town Clerk for various Environment budget lines where there is no working party. Discussion took place and the following amendments

were proposed. Cllr Devlin proposed that the balance remaining in Jim Shields garden at the end of the financial year is transferred to Earmarked reserves. Seconded by Cllr Clark.

**Resolved:** that any funds remaining in Jim Shields garden budget at 31st March 2019 are transferred to Earmarked reserves for a future project in the garden.

Cllr Devlin proposed that the balance remaining in teen area inspection/maintenance at the end of the financial year is transferred to Earmarked reserves. Seconded by Cllr Chapman.

**Resolved:** that any funds remaining in teen area inspection/maintenance budget at 31st March 2019 are transferred to Earmarked reserves towards the skate park project.

Cllr Devlin also proposed that £10,000 is placed into Earmarked reserves as part of the 2019/20 budget with an additional amount for the inspection/maintenance cost of the other play areas. Seconded by Cllr Roberts.

**Resolved:** that an amount of £10,000 is allocated directly to Earmarked reserves in 2019/20 with a further amount for the maintenance/inspection costs, this is yet to be determined.

**Recommendation:** the amounts shown below are Environment Committee's budget requirements for 2019/20 for those facilities that do not have a working party and will be presented to full Council on 13th December.

BUDGET LINE	PROPOSED BUDGET 2019/20
<b>Hanging baskets and tubs</b> No planting to take place in the bed at the Police station in 2019/20	£8,200
<b>Public Toilet</b>	£21,200
<b>Ad-Hoc Events</b>	£1,500
<b>Jim Shields Garden</b> Any funds remaining in budget at 31st March 2019 to be transferred to Earmarked reserves	£1,000
<b>Teen Area / Skatepark / Play Areas</b> Any funds remaining in budget at 31st March 2019 to be transferred to Earmarked reserves	£10,000 direct to Reserve account £tba routine inspection/maintenance
<b>Festival Garden</b>	£8,000
<b>Bus Shelters</b>	£200
<b>Tourism (Town Trail)</b>	£300
<b>Plant a Shrub</b>	£200
<b>War Memorial</b>	£1,100 maintenance £2,500 capital works £500 electricity cost for illumination

## 52. Items for Information

a) the next War Memorial cleaning will be on Saturday 27th October at 8am. All members are welcome to attend.

**53. Items for Consideration for Social Media/Press Release**

Request for skate "experts" to join the project group. Town Crier is going out at the start of November which will publicise all the forthcoming events.

**54. Questions from the Press and Public**

None.

Cllr M Moore  
Chairman of the Committee

The Chairman closed the meeting at 8.01pm

Signed:.....Date: .....