

BILLERICAY TOWN COUNCIL

Minutes of the Environment Committee meeting held in the Coach House
on Tuesday 26th February 2019 at 7.00pm

Chairman: Cllr M Moore
Vice-Chairman: Cllr D Spencer
Councillors: A Adshead, J Clark, C Dyer, C Roberts, M Thomas, J Tutton

Also in attendance the Town Clerk

- 81. Apologies for absence**
Cllrs R Chapman, M Dear, J Devlin
- 82. Declarations of Interest**
None.
- 83. Public Participation session with respect to items on the Agenda and other matters that are of mutual interest.**
None.
- 84. Minutes of the Environment Committee Meeting held on Tuesday 15th January 2019**
Resolved: that the minutes of the meeting be approved as a correct record and signed by the Chairman.
- 85. Environment Committee Accounts**
(a) Members received a copy of the accounts in respect of the Environment Committee from 1st April 2018 to 21st February 2019.
Resolved: information noted.
- 86. Working Party/Project Group Minutes**
Members received and considered the following minutes;
- a) Tree Wardens PG meetings held on 16th January and 20th February 2019. Cllr Thomas asked for further information about the planting of trees at Billericay marshes scheduled for the 23/24 March which the Town Clerk will obtain. It was also suggested that the Youth Council could be invited to help with the planting.
- b) Christmas Lights WP meeting held on 17th January 2019. Cllr Clark said that the switch on event will be held at Sun Corner again and will take place on Saturday 23rd November.
- c) Billericay in Bloom WP meeting held on 6th February 2019. Cllr Moore informed members that the competition will be in the same format as 2018. The care home category has been merged with sheltered accommodation (due to there being just one care home in Billericay that enters) and there is also a new category of best first time entry. The Burstead ward borough councillors would like to sponsor an additional children's category, and what exactly that will be is to be decided at the next working party meeting.

Resolved: that all of the above minutes are approved.

87. Dates for Town Trail Walks 2019

Resolved: that the Town Trail walk dates are set for Sunday 16th June, Sunday 21st July, Sunday 25th August and Sunday 22nd September.

88. Sponsorship Letter for Events/Items in 2019

Members considered and discussed the proposed wording of a letter to be sent to all businesses and organisations requesting just one annual sponsorship amount. However, following discussions, including whether businesses would be prepared to send money towards Christmas lights this early in the year, Cllr Adshead proposed that the Town Council sends out two sponsorship requests, one for hanging baskets and planting and the other for Christmas Lights, and that councillors should distribute these to High Street businesses by hand to save on postage costs. Seconded by Cllr Clark.

Resolved: (i) that the Town Council sends one sponsorship request now for hanging baskets and planting, and another in the autumn for the Christmas lights, and; (ii) that these letters are to be hand delivered by council members.

89. Terms of Reference

Members reviewed the document and decided that it should now include landscaping of the new Chantry Centre building.

Recommendation: that the revised Terms of Reference are approved by full Council.

90. Items for Information

Members received the following information:

a) a letter from Essex Air Ambulance thanking the Council for the £100 donation from N Shelley following their Best Shop Window win.

Resolved: information noted.

91. Items for Consideration for Social Media/Press Release

Publicise the tree planting on 23rd and 24th March. *(However, following this meeting the Tree Wardens requested this was not done as they already have sufficient volunteers).*

92. Questions from the Press and Public

None

Cllr M Moore

Chairman of the Committee

The Chairman closed the meeting at 7.30pm

Signed:.....Date: