

BILLERICAY TOWN COUNCIL

Minutes of the Finance & General Purposes Committee meeting
held in the Coach House on Thursday 9th January 2020 at 9.30am

Chairman: Cllr A Adshead
Vice-Chairman: Cllr M Roessler
Councillors: J Clark, M Dear, J Devlin, M Moore, G Talbot

Also in attendance the Town Clerk

76. Apologies for absence

Apologies were received from Cllrs Roberts, Talboys and Tutton

77. Declarations of interest with regard to items on the Agenda

None.

78. Public Participation session with respect to items on the Agenda

There were none.

79. Minutes of the Finance & GP Committee meeting held on 12th December 2019

Members received and considered the minutes of the meeting held on Thursday 12th December 2019.

Resolved: that the minutes of the meeting held on 12th December 2019 be approved as a true and accurate record and signed by the Chairman.

80. Chantry Way Centre (Billericay Town Hall)

Members received and considered a document regarding finishes and colour schemes and the following was:

Resolved:

GF01 Community Hub

Ceiling - black with white Optima Hexagonal Canopies

Floor - tbc - either European (Shade 3342) or American Oak (Shade 3382)

Carpet matting at entrance - not too dark preferably brown flecked - requirement to be dementia friendly

Walls - tbc - either white or ivory paint

Bump rails - corner guards, wall guards and handrails - colour name Clay

Shutter between hub and Council office - front colour RAL 5010 gentian blue; back colour white

Action: IW to be asked whether the Mayflower Ship can be added to the shutter and what the cost would be?

GF02 Staircase

Ceiling White

Walls - white or ivory
Floor - either European or American oak
Nosings/Tread - silver/black - assume standard colourway

GF03 Small Store

same as hub

GF04 Corridor

same as hub

GF05 Council Office

ceiling white
walls - white or ivory
Flooring - carpet JHS Arizona II Seaton 70 Grey;

GF06 Clerk's Office/Meeting Room

same as Council office

GF07a Staff Kitchen/Kitchen Lobby

ceiling - white
flooring - Polysafe Ultima Aurora Grey (4290);

GF07b Staff WC

ceiling - white
flooring - Polysafe Arena Steelwool (5082)

GF08 Male WC

Flooring - Polysafe Arena Chambray (5083)
Bushboard Washrooms - Quadro Range (image attached Appendix 1)
Doors - Cobalt
Pilasters - Arctic
Partitions - Arctic
Vanity Top - Frostbite
Vanity Flash Gaps - Arctic
Vanity Under Panels - Cobalt
Wall Ductings - Frostbite
Wall Flash Gaps - Arctic

GF09 Female WC

same as Male WC

GF10 Accessible WC

same as Male and Female WCs (if applicable)

GF11 Kitchen

Ceiling - white
Flooring - Plysafe Ultima Aurora Grey (4290)
Units - Howdens Glendevon Gloss White
Worktops - Howdens WKP4660 Charcoal
Action: Check with IW whether sink has splashback or tiles behind. Preference is for white tiles, but will go with most economical option.

GF12 Cleaner's Store

White throughout

Flooring - Polysafe Standard PUR Ash Grey (4540)

GF13 Secure Store

same as cleaner's store

GF14 Plant Room

to be grey, red or builder's recommendation

GF15 Main Hall

Ceiling - white rectangular acoustic tiles

Floor - tbc

Shutter between main hall and kitchen: RAL Colour 9016 Traffic Light (shade of white) both sides

Action: To request from IW a "mock up" of the main hall with two different Polysafe Wood Acoustix floors - American Oak (3382) and European Oak (3342). Walls to be shown as white and ivory. Larger samples of the flooring colours are also to be provided.

GF16 Back Stage Store

same as cleaner's store

GF17 Bin Store

same as Plant Room

FF01 Lift Lobby

same as Community Hub

FF02 Staircase

same as GF02 Staircase

FF03 Lift Plant Room

same as GF 14 Plant Room

FF04 Accessible WC

same as FF Male and Female WCs (if applicable)

FF05 Lobby/Corridor

same as GF04 Corridor

flooring - tbc

FF06 - Male WC

Flooring - Polysafe Arena Chambray (5083)

Bushboard Washrooms - Quadro Range (image attached - Appendix 2)

Doors - Zest

Pilasters - Arctic

Partitions - Arctic

Vanity Top - Frostbite

Vanity Flash Gaps - Arctic

Vanity Under Panels - Zest

Wall Ductings - Frostbite

Wall Flash Gaps - Arctic

FF07 Female WC

same as Male WC

FF11 Store

same as GF16 Back Stage Store

FF13 Server/Comms Room

same as FF11 Store

FF14 Plant Space

same as GF14 Plant Room

81. Outstanding Items

- (i) All upstairs meeting rooms including Council Chamber
- (ii) Flooring in community hub, main hall and corridors
- (iii) Colour of all walls in areas other than storage/plant rooms - either ivory or white

82. Next Meeting date

Resolved: that an additional meeting takes place on Monday 27th January at 9.30am regarding the outstanding items.

Cllr A Adshead
Chairman of the Committee

The Chairman closed the meeting at 12.25pm.

Chairman:..... Date: