



Billericay Town Council

YOUR QUALITY COUNCIL

www.billericaytowncouncil.gov.uk

Chairman: Cllr Jim Devlin

9th July 2021

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** to be held in the **Council Chamber at the Chantry Centre, Chantry Way, Billericay CM11 2AP on Thursday 15th July 2021 at 7pm** when the under mentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss
Town Clerk

Chairman: Cllr A Adshead
Vice-Chairman: Cllr M Roessler

Councillors: J Clark, R Clark, M Dear, J Devlin, J Henshaw, M Moore,
G Talbot, A Talboys, M Thomas

Members are reminded that they should declare an interest, where appropriate, with regard to items on the Agenda.

AGENDA

1. **Apologies for absence**
2. **Members to declare an interest with regard to items on the Agenda**
3. **Public participation session with respect to items on the agenda and other matters that are of mutual interest**
Members of the public to be invited to speak on any matters contained within the agenda and which are of mutual interest.
4. **Minutes of the Previous Meeting held on 3rd June 2021**
To receive and consider the minutes of the meeting held on Thursday 3rd June 2021
(copy previously circulated)
5. **Financial Report**
To receive and consider the following:
 - (a) Income and Expenditure by Committee 1st April 2021 – 9th July 2021 **(herewith)**

(b) Payments 27th May – 9th July 2021 (herewith)

(c) Balance Sheet as at 9th July 2021 (herewith)

(d) PWLB Borrowings – the final tranche was drawn down on 23rd June (see attached spreadsheet)

6. Youth Town Council

To receive and consider the minutes of the meetings held on 11th May 2021 and 15th June 2021 **(herewith)**

7. The Chantry Centre

Members to receive and consider the following:

(a) a listing of operational issues that have been identified which need to be resolved

(herewith)

(b) Staging – quotation for approval (herewith)

(c) CCTV Policy for the Chantry Centre (herewith)

(d) Business Student Work Placement

The Town Clerk was previously speaking to Chelmsford College about a student placement one day a week during term time. This was seen as a possible route to getting additional help with the increased workload at Chantry. This scheme was halted due to the pandemic, but the Council has been asked to consider taking a student from September 2021.

8. Items for Consideration for Social Media/Press Release

9. Questions from the Press and Public

Those present may ask a question about anything on the Agenda or any other matter that is of mutual interest.

The Public and Press are cordially invited to attend

Please contact the Town Clerk for further information