



Billericay Town Council

YOUR QUALITY COUNCIL

www.billericaytowncouncil.gov.uk

Chairman: Cllr Jo Clark

1st June 2022

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** to be held in the **Council Chamber at the Chantry Centre, Chantry Way, Billericay CM11 2AP on Thursday 9th June 2022 at 7pm** when the under mentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss
Town Clerk

Councillors: A Adshead, J Clark, R Clark, M Dear, M Moore, M Mordecai
M Roessler, G Talbot, A Talboys, M Thomas, J Tutton

Members are reminded that they should declare an interest, where appropriate, with regard to items on the Agenda.

AGENDA

- 1. Election of Chairman for municipal year 2022-23**
- 2. Apologies for absence**
- 3. Appointment of Vice-Chairman**
- 4. Members to declare an interest with regard to items on the Agenda**
- 5. Public participation session with respect to items on the agenda and other matters that are of mutual interest**
Members of the public to be invited to speak on any matters contained within the agenda and which are of mutual interest.
- 6. Minutes of the Previous Meeting held on 21st April 2022**
To receive and consider the minutes of the meeting held on Thursday 21st April 2022
(copy previously circulated)

7. Financial Report

To receive and consider the following:

- (a) Income and Expenditure by Committee 1st April 2022 – 31st May 2022 **(herewith)**
- (b) Payments 15th April – 31st May 2022 **(herewith)**
- (c) Balance Sheet as at 31st May 2022 **(herewith)**

8. Working Parties/Project Groups

To receive and consider the following minutes:

- (a) Youth Town Council Working Party meeting held on 9th May 2022 **(minutes herewith)**

9. Youth Town Council

To receive and consider the minutes of the meetings held on 3rd and 17th May **(copies herewith)** and 7th June **(copy at meeting if available)**

10. The Chantry Centre

Members to receive and consider the following:

- (a) A report from Cllr M Mordecai to approve changing the provider of the lift maintenance contract **(copy herewith)**

11. Chantry Centre Operational Management

Members to receive and consider the following:

- (a) an up to date set of key performance indicators (KPIs) for the Centre **(Chantry stats report herewith)**

12. Staff Review

Members are advised that the Chairman and Vice-Chairman of the Council have undertaken the annual appraisal of the Town Clerk, a copy of which can be viewed in the office upon request.

13. Items for Consideration for Social Media/Press Release

14. Questions from the Press and Public

Those present may ask a question about anything on the Agenda or any other matter that is of mutual interest.

The Public and Press are cordially invited to attend

Please contact the Town Clerk for further information