



Billericay Town Council

YOUR QUALITY COUNCIL

www.billericaytowncouncil.gov.uk

Chairman: Councillor Jo Clark

21st July 2022

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **TOWN COUNCIL** to be held in **the Council Chamber at the Chantry Centre, Chantry Way, Billericay CM11 2AP on Thursday 28th July 2022 at 7.00 p.m.** when the undermentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss
Town Clerk

Chairman: Cllr J Clark
Vice-Chairman: Cllr M Mordecai

Councillors: A Adshead, L Clark, R Clark, M Dear, J Devlin, J Henshaw, C May, M Moore, K Mordecai, M Roessler, E Sainsbury, C Smith, D Spencer, G Talbot, A Talboys, M Thomas, J Tutton, D Wakefield

1. **Apologies for Absence**
2. **Members to declare any interest with regard to items on the Agenda and to receive and consider any applications for dispensation**
3. **Public participation session with respect to items on the agenda and other matters that are of mutual interest**
4. **Town Council Minutes**
 - (a) to receive and consider the minutes of the Town Council meeting held on 16th June 2022
(copy herewith)
 - (b) to approve the signing of the minutes as a correct record
5. **Chairman's Report**

Cllr Clark to provide a report of events attended on behalf of the Town Council **(to be circulated)**
6. **Committee Meetings**

To receive and consider the following minutes:

(a) Planning Committee meetings held on 28th June, 12th July (**copies previously circulated**) and 26th July 2022 (**to be circulated**)

(b) Health, Well-Being and Environment Committee meeting held on 5th July 2022 (**copy herewith**)

(c) Finance & General Purposes Committee meeting held on 14th July 2022 (**copy herewith**)

7. Motion on Update to BTC Grant Policy

In accordance with Minute 31 from full Council 16th June 2022, members to receive and re-consider a proposal from Cllr Adshead regarding amendments to the Council's existing grant policy (**details herewith**)

8. Appointed Substitutes for Committee Meetings

(a) Members are requested to appoint substitutes for Committee meetings as per Standing Order 4e (updated November 2021) "When a member of a committee or sub-committee give their apologies for a meeting then the Town Clerk and/or the Committee Clerk may appoint an alternate attendee from those members that have identified their willingness to act as substitutes".

(b) Any member who wishes to act as substitutes for either Planning, Health, Well-Being and Environment and/or Finance & General Purposes please let the Town Clerk know in advance of the meeting if possible.

9. Change to Process re Agenda Packs for Committees/Sub-Committees/Working Parties

Members to consider and discuss a proposal from Cllr Adshead that ALL councillors are sent ALL meeting information, i.e. agendas, minutes and supporting papers, prior to the meeting. By doing so those that wish to be informed can be kept up to date and also receive the relevant background information. The Town Council and it's activities will be more transparent to all members as well as generating interest amongst those members.

10. Courses and Conferences

Members to receive details of the following:

(a) forthcoming EALC courses (**course listing herewith**)

(b) an in-house safeguarding training course has been arranged for Tuesday 6th September 10am to 1.30pm. All councillors are welcome to attend.

11. Local Councils Liaison Committee

Members to receive and consider:

(a) minutes of the meetings held on 29th March 2022 (**herewith**) and 12th July 2022 (**to be circulated if available**)

(b) Working in Partnership report compiled by Basildon Council regarding their commitment to empower communities to deliver services at the local level (**herewith**)

12. Matthew Nash – local artist

The Town Clerk has received representation from a local resident requesting that the above named artist who was resident in Billericay and sadly passed away in February is commemorated in some way within the Town. Members to consider and discuss possible ways to achieve this including displaying a piece of his art in the Chantry Centre or holding an exhibition of his work. **(details herewith)**

13. Items for Information

(a) Civic Service – this will be led by the Revival Church and take place on Sunday 4th September 2022 at 3pm in the chantry Centre. All members are welcome to attend with their partners/families.

14. Consideration for Press Release/Social Media

To consider whether any actions/decisions resulting from this meeting are to be notified to the media.

15. Questions from the Press and Public

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

Copies of the reports can be obtained from the Town Council Offices