



Billericay Town Council

YOUR QUALITY COUNCIL

www.billericaytowncouncil.gov.uk

Chairman: Cllr Jo Clark

11th July 2022

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** to be held in the **Council Chamber at the Chantry Centre, Chantry Way, Billericay CM11 2AP on Thursday 14th July 2022 at 7pm** when the under mentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss
Town Clerk

Chairman: Cllr M Mordecai
Vice-Chairman: Cllr R Clark

Councillors: A Adshead, J Clark, M Dear, M Moore, M Roessler, G Talbot,
A Talboys, M Thomas, J Tutton

Members are reminded that they should declare an interest, where appropriate, with regard to items on the Agenda.

AGENDA

- 1. Apologies for absence**
- 2. Members to declare an interest with regard to items on the Agenda**
- 3. Public participation session with respect to items on the agenda and other matters that are of mutual interest**
Members of the public to be invited to speak on any matters contained within the agenda and which are of mutual interest.
- 4. Minutes of the Previous Meeting held on 9th June 2022**
To receive and consider the minutes of the meeting held on Thursday 9th June 2022
(copy previously circulated)

5. Financial Report

To receive and consider the following:

- (a) Income and Expenditure by Committee 1st April 2022 – 11th July 2022 **(herewith)**
- (b) Payments 31st May – 11th July 2022 **(herewith)**
- (c) Balance Sheet as at 11th July 2022 **(herewith)**

6. Member's Questions on Financial Transactions

To receive and consider a proposal from Cllr M Mordecai that any questions about items detailed in the Financial Reports are to be notified to the Town Clerk in advance of the meeting so a response can be prepared. **(report herewith)**

7. Youth Town Council

To receive and consider the minutes of the meetings held on 21st June **(copy herewith)** and 5th July **(copy at meeting if available)**

8. IT Equipment

Members to receive and consider information regarding changes to the Council's IT requirements

- (a) Renewal/Replacement of Server **(report herewith)**
- (b) Display Screen in Lobby/Access Control Server **(report herewith)**

9. The Chantry Centre

Members to receive and consider the following:

- (a) **For information:** Total cost of the entire Chantry Centre project **(report herewith)**

10. Chantry Centre Operational Management

Members to receive and consider the following:

- (a) an up to date set of key performance indicators (KPIs) for the Centre **(Chantry stats to be circulated when available)**

11. Items for Consideration for Social Media/Press Release

12. Questions from the Press and Public

Those present may ask a question about anything on the Agenda or any other matter that is of mutual interest.

The Public and Press are cordially invited to attend

Please contact the Town Clerk for further information