



# Billericay Town Council

YOUR QUALITY COUNCIL

[www.billericaytowncouncil.gov.uk](http://www.billericaytowncouncil.gov.uk)

Chairman: Councillor Mark Thomas

7<sup>th</sup> June 2024

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **TOWN COUNCIL** to be held in **the Council Chamber at the Chantry Centre, Chantry Way, Billericay CM11 2AP on Thursday 13<sup>th</sup> June 2024 at 7.00 p.m.** when the undermentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss  
Town Clerk

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Chairman: Cllr M Thomas  
Vice-Chairman: Cllr J Devlin

Councillors: A Adshead, P Bunyan, R Clark, E Davies, M Dear, J Henshaw, K Herlock,  
C May, M Moore, K Mordecai, G Talbot, A Talboys, J Tutton

1. **Apologies for Absence**
2. **Members to declare any interest with regard to items on the Agenda and to receive and consider any applications for dispensation**
3. **Co-Option**  
Members are reminded that there are TWO vacant seats in East Ward and THREE in West Ward. Details of the applicants for co-option are presented herewith in a report for member's consideration. Following the vote, if in attendance the new members are to sign their Declaration of Acceptance of Office and take their place at the Council meeting. **(co-option report herewith)**
4. **Public participation session with respect to items on the agenda and other matters that are of mutual interest**
5. **Town Council Minutes**  
(a) to receive and consider the minutes of the Annual Town Council meeting held on 9<sup>th</sup> May 2024 **(copy herewith)**  
(b) to approve the signing of the minutes as a correct record.
6. **Chairman's Report**  
To receive the Chairman's report on events attended on behalf of the Town Council since the previous meeting **(herewith)**

**7. Committee Meetings**

To receive and consider the following minutes:

- (a) Planning Committee** meetings held on 14<sup>th</sup> May, 28<sup>th</sup> May and 11<sup>th</sup> June 2024 **(copies previously circulated)**
- (b) Health, Well-Being and Environment Committee** meeting held on 21<sup>st</sup> May 2024 **(copy previously circulated)**
- (c) Finance & General Purposes Committee** meeting held on 30<sup>th</sup> May 2024 **(copy previously circulated)**
- (d) Staffing Sub-Committee** meeting held on 5<sup>th</sup> June 2024 **(copy herewith)**

**8. Police, Fire and Crime**

Members to receive and consider the following:

- (a)** a response from the Essex County Fire and Rescue Service regarding the retained firefighter service in Billericay **(copy herewith)**
- (b)** workshops are being held in June and July which will inform the priorities for Essex Police and Essex County Fire and Rescue Service for the next four years. Details about the workshops and information on how to book a place is available in the attached document **(herewith)**

**9. Community Open Day**

Members to consider the following:

- (a)** whether the Town Council arranges a Community Open Day event in 2025.
- (b)** and if youth organisations should be included, or have their own separate event on a Saturday when young people aren't in school.

**10. Campaign to Improve Safety of Lithium Batteries**

The researcher for Lord Foster and parliamentary adviser to Electrical Safety First has contacted the Clerk asking whether the Town Council would support the campaign to ensure greater safety in the use and disposal of lithium batteries. **(email herewith)**

**11. Items for Information**

- (a)** Business Improvement District – the ballot to establish a Business Improvement District for Billericay has been postponed until October due to the forthcoming General Election.
- (b)** To receive guidance from the SLCC on what council members are permitted to do in the run up to the general election. **(Advice Note: Pre-Election Period attached)**
- (c)** Community Pastors Launch Event – Saturday 15<sup>th</sup> June, Community Hub, 3-5pm

**12. Consideration for Press Release/Social Media**

To consider whether any actions/decisions resulting from this meeting are to be notified to the media.

**13. Questions from the Press and Public**

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**

Copies of the reports can be obtained from the Town Council Offices