



Billericay Town Council

YOUR QUALITY COUNCIL

www.billericaytowncouncil.gov.uk

Chairman: Councillor Mark Thomas

18th July 2024

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **TOWN COUNCIL** to be held in **the Council Chamber at the Chantry Centre, Chantry Way, Billericay CM11 2AP on Thursday 25th July 2024 at 7.00 p.m.** when the undermentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss
Town Clerk

Chairman: Cllr M Thomas
Vice-Chairman: Cllr J Devlin

Councillors: A Adshead, P Bunyan, R Clark, E Davies, M Dear, S Dickson, J Henshaw, K Herlock, C May, M Moore, K Mordecai, E Poole, G St.Pierre, I Scott, H Stuart, G Talbot, A Talboys, J Tutton

1. **Apologies for Absence**
2. **Members to declare any interest with regard to items on the Agenda and to receive and consider any applications for dispensation**
3. **Public participation session with respect to items on the agenda and other matters that are of mutual interest**
4. **Town Council Minutes**
 - (a) to receive and consider the minutes of the Annual Town Council meeting held on 13th June 2024 **(copy herewith)**
 - (b) to approve the signing of the minutes as a correct record.
5. **Chairman's Report**

To receive the Chairman's report on events attended on behalf of the Town Council since the previous meeting **(herewith)**
6. **Committee Meetings**

To receive and consider the following minutes:

 - (a) **Planning Committee** meetings held on 25th June, 9th July **(copies previously circulated)** and 23rd July **(to be circulated)**

(b) Health, Well-Being and Environment Committee meeting held on 2nd July 2024 **(copy herewith)**

RECOMMENDATION: that the Town Council funds the refurbishment of the teen equipment in Lake Meadows.

(c) Finance & General Purposes Committee meeting held on 11th July 2024 **(copy herewith)**

RECOMMENDATION: to authorise investigation into the provision of a mezzanine floor for additional storage with approval for expenditure up to £16,000

7. Appointment of New Members to Committees/Working Parties

To receive and consider the following:

Currently there is ONE vacancy on Planning and TWO on Finance & General Purposes; members are asked to approve the following appointments:

(i) Finance & General Purposes - Cllr Ian Scott

(ii) Planning – Cllr Stuart Dickson

8. Information regarding footpaths, hedges and public spaces

To receive and consider the following:

(a) a proposal from Cllr Stuart Dickson regarding maintenance of the footpaths, hedges and public spaces in Billericay by Basildon Borough Council **(proposal herewith)**

9. Items for Information

(a) Further to minute 35(b) from full Council 13th June 2024 Essex County Fire & Rescue Service have responded to the Clerk's letter with the following: "Your request is being dealt with under the Environmental Information Regulations Act 2004 and will be answered within 20 working days. Therefore, you should receive your response by 5th August 2024. We will determine and let you know whether we hold the information you have requested and consider whether it is exempt from disclosure."

(b) Annual Civic Service – members are reminded that this event will take place at Emmanuel Church on Sunday 29th September at 3pm. All councillors are welcome to attend.

10. Consideration for Press Release/Social Media

To consider whether any actions/decisions resulting from this meeting are to be notified to the media.

11. Questions from the Press and Public

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

Copies of the reports can be obtained from the Town Council Offices