



Billericay Town Council

YOUR QUALITY COUNCIL

www.billericaytowncouncil.gov.uk

Chairman: Councillor Mark Thomas

18th October 2024

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **TOWN COUNCIL** to be held in **the Council Chamber at the Chantry Centre, Chantry Way, Billericay CM11 2AP on Thursday 24th October 2024 at 7.00 p.m.** when the undermentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss
Town Clerk

Chairman: Cllr M Thomas
Vice-Chairman: Cllr J Devlin

Councillors: A Adshead, P Bunyan, R Clark, E Davies, M Dear, S Dickson, J Henshaw, K Herlock, C May, M Moore, K Mordecai, E Poole, G St.Pierre, I Scott, H Stuart, G Talbot, A Talboys, J Tutton

1. **Apologies for Absence**
2. **Members to declare any interest with regard to items on the Agenda and to receive and consider any applications for dispensation**
3. **Public participation session with respect to items on the agenda and other matters that are of mutual interest**
4. **Town Council Minutes**
 - (a) to receive and consider the minutes of the Town Council meeting held on 12th September 2024 **(copy herewith)**
 - (b) to approve the signing of the minutes as a correct record.
5. **Chairman's Report**

To receive the Chairman's report on events attended on behalf of the Town Council since the previous meeting **(herewith)**
6. **Committee Meetings**

To receive and consider the following minutes:

 - (a) **Planning Committee** meetings held on 17th September, 1st and 15th October **(copies previously circulated)**

(b) Health, Well-Being and Environment Committee meeting held on 8th October 2024
(copy herewith)

(c) Finance & General Purposes Committee meeting held on 17th October 2024 (copy
herewith)

7. Appointment of Substitutes to Committees

To approve and appoint members as substitutes to the Committees as shown below:

Members are advised that Cllr Poole was appointed as substitute to F&GP at the Council meeting on 25th July (min. 47(a)).

Planning Committee – Heather Stuart

Health, Well-Being & Environment – Stuart Dickson

8. Courses and Conferences

Members to receive and consider the list of forthcoming courses offered by the EALC.

(herewith)

9. Formation of New Project Group re Billericay Public Spaces

Members to consider a proposal from Cllr Dickson that a project group is set up to look at the maintenance of public spaces in Billericay - to review current issues, consider options and make appropriate recommendations. If approved this group would report to Health, Well-Being and Environment Committee.

(see attached report from Cllr Dickson)

10. Emerging Local Plan – Request re Documentation

Members to consider a proposal from Cllr Dickson that the Town Council asks Basildon to remove the Basildon Green Belt Study Final Report 2023 from the Emerging Local Plan Evidence Base.

(see attached report from Cllr Dickson)

11. Business Improvement District

The Town Council has a vote to decide whether to establish a Business Improvement District (BID) for Billericay. The BID levy is 2% of rateable value – which is a £295 cost to the Town Council in Year 1. Members are expected to familiarise themselves with details of what a BID will mean for Billericay prior to the meeting: [Billericay Business Improvement District \(yourbillericay.org\)](http://yourbillericay.org)

Proposal: that Billericay Town Council votes in favour of a Business Improvement District.

12. Consideration for Press Release/Social Media

To consider whether any actions/decisions resulting from this meeting are to be notified to the media.

13. Questions from the Press and Public

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

Copies of the reports can be obtained from the Town Council Offices