



Billericay Town Council

YOUR QUALITY COUNCIL

www.billericaytowncouncil.gov.uk

Chairman: Cllr Mark Thomas

2nd July 2024

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** to be held in the **Council Chamber at the Chantry Centre, Chantry Way, Billericay CM11 2AP on Thursday 11th July 2024 at 7pm** when the under mentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss
Town Clerk

Chairman: Cllr A Adshead
Vice-Chairman: Cllr R Clark

Councillors: M Dear, M Moore, K Mordecai, G Talbot, A Talboys, M Thomas, J Tutton

Members are reminded that:

- (i) they should declare an interest, where appropriate, with regard to items on the Agenda (Guidance Note attached)
- (ii) any questions about items in the Financial Reports should be submitted to the Town Clerk in advance of the meeting if possible.

AGENDA

1. **Apologies for absence**
2. **Members to declare an interest with regard to items on the Agenda**
3. **Public participation session with respect to items on the agenda and other matters that are of mutual interest**
Members of the public to be invited to speak on any matters contained within the agenda and which are of mutual interest.
4. **Minutes of the Previous Meeting held on Thursday 30th May 2024**
To receive and consider the minutes of the meeting held on Thursday 30th May 2024.
(copy herewith)

5. Financial Report

To receive and consider the following:

- (a) Income and Expenditure by Committee 1st April 2024 – 2nd July 2024 (herewith)**
- (b) Payments 24th May 2024 to 2nd July 2024 (herewith)**
- (c) Balance Sheet as at 2nd July 2024 (herewith)**

6. Grant Application

To receive and consider the following:

- (a) an application for a Community Support Grant of £100 towards Chantry room hire. The Energy Alchemist, a personal development and energy coaching business, is looking to start a men's mental health support group in Billericay. They have stated that they will match fund the contribution from BTC thereby providing 10 sessions which it is hoped will establish a regular drop-in support group on Wednesday evenings (application herewith)**

7. Youth Town Council

To receive the minutes of the meetings held on 4th June (herewith), 18th June and 2nd July (to be circulated)

8. Chantry Centre Operational Management

Members to receive the following information only items:

- (a) preliminary investigation for a mezzanine floor in the storage area - further to F&GP 30.5.24 min.12(b), a quote of £12,398.46 has been received for the following – draw, fabricate, prime grey oxide, deliver and install the mezzanine. This would include an access staircase with a twin rail balustrade but not the timber flooring.**
- (b) a meeting is being arranged with Rialtas to discuss production of bespoke reports from the Bookings system**
- (c) all venues run by local authorities are expected to have measures in place to ensure their facilities are not exploited by radicalisers (The Prevent Duty (Section 26 of the Counter Terrorism Act 2015)). This should include a statement within the Terms and Conditions of hire that makes it clear to the hirer that it is not to be used by any groups or speakers in support of extremist ideology.**
- (d) an up to date set of key performance indicators (herewith)**

9. Items for Information

(a) the Town Clerk has been in a dispute with the energy provider at The Loft/Coach House since 2021 regarding vacation of the premises. Neither the landlord nor the incoming tenant would accept liability for electricity charges from January 2021. The Energy Ombudsman ruled in the Town Council's favour and on 28th June BTC received a payment of £1,576.10 and an apology.

10. Consideration of Items for Social Media/Press Release

11. Questions from the Press and Public

Those present may ask a question about anything on the Agenda or any other matter that is of mutual interest.

The Public and Press are cordially invited to attend

Please contact the Town Clerk for further information