



Billericay Town Council

YOUR QUALITY COUNCIL

www.billericaytowncouncil.gov.uk

Chairman: Cllr Mark Thomas

10th October 2024

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** to be held in the **Council Chamber at the Chantry Centre, Chantry Way, Billericay CM11 2AP on Thursday 17th October 2024 at 7pm** when the under mentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss
Town Clerk

Chairman: Cllr A Adshead

Vice-Chairman: Cllr R Clark

Councillors: M Dear, M Moore, K Mordecai, G St.Pierre, I Scott, G Talbot, A Talboys,
M Thomas, J Tutton

Members are reminded that:

- (i) they should declare an interest, where appropriate, with regard to items on the Agenda (Guidance Note attached)
- (ii) any questions about items in the Financial Reports should be submitted to the Town Clerk in advance of the meeting if possible.

AGENDA

1. **Apologies for absence**
2. **Members to declare an interest with regard to items on the Agenda**
3. **Public participation session with respect to items on the agenda and other matters that are of mutual interest**

Members of the public to be invited to speak on any matters contained within the agenda and which are of mutual interest.

4. **Minutes of the Previous Meeting held on Thursday 11th July 2024**

To receive and consider the minutes of the meeting held on Thursday 11th July 2024.
(copy herewith)

5. Financial Report

To receive and consider the following:

- (a)** Income and Expenditure by Committee 1st April 2024 – 10th October 2024 **(herewith)**
- (b)** Payments 3rd July 2024 – 10th October 2024 **(herewith)**
- (c)** Balance Sheet as at 10th October 2024 **(herewith)**

6. Working Parties/Project Groups

To receive the following minutes:

- (a)** Communications WP meeting held on 9th August 2024 **(herewith)**

7. Youth Town Council

To receive the minutes of the meetings held on 17th September **(herewith)**, 1st October and 15th October **(to be circulated)**

8. Chantry Centre Operational Management

Members to receive and consider the following:

- (a)** Automatic Doors – there are still issues with the opening and closing caused by the motion sensors. Members to consider and approve the quotation from Record Doors to add an additional sensor on the outside which they believe will stop this happening **(quotation herewith)**
- (b)** an up to date set of key performance indicators **(herewith)**

9. Consideration of Items for Social Media/Press Release

10. Questions from the Press and Public

Those present may ask a question about anything on the Agenda or any other matter that is of mutual interest.

The Public and Press are cordially invited to attend

Please contact the Town Clerk for further information