



Chairman: Cllr Mark Thomas

10th May 2024

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **HEALTH, WELL-BEING AND ENVIRONMENT COMMITTEE** to be held in the **Council Chamber at the Chantry Centre, Chantry Way, Billericay CM11 2AP on Tuesday 21st May 2024 at 7pm** when the under mentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss
Town Clerk

Councillors: A Adshead, P Bunyan, E Davies, M Dear, K Herlock, C May, M Moore, K Mordecai, G Talbot, M Thomas, J Tutton

Members are reminded that they should declare an interest, where appropriate, with regard to items on the Agenda.

AGENDA

1. **Election of Chairman for municipal year 2024-25**
2. **Apologies for absence**
3. **Appointment of Vice-Chairman**
4. **Members to declare an interest with regard to items on the Agenda**
5. **Public participation session with respect to items on the agenda and other matters that are of mutual interest**

Members of the public to be invited to speak on any matters contained within the agenda and which are of mutual interest.

Peter Ferrier from The Essex Community Tree Network will be present to speak about the organisation's objectives to councillors. This is a network of partner organisations, the primary purpose is to list services which provide support for people that are experiencing mental ill-health and/or related problems. Website: [The Essex Community Tree Network](https://www.essexcommunitytreetwork.co.uk) for further information.

6. Minutes of the Health, Well-being and Environment Committee Meeting held on 2nd April 2024

To receive and consider the minutes of the meeting held on Tuesday 2nd April 2024 **(herewith)**

7. Health, Well-Being & Environment Committee Accounts

To receive and consider the following:

(a) a copy of the accounts in respect of the Health, Well-Being and Environment Committee from 1st April 2024 to 10th May 2024 **(herewith)**

(b) to renew the annual membership of the RCCE (Rural Community Council of Essex) at a cost of £36.00

8. Terms of Reference

To receive and review the Terms of Reference for Health, Well-Being and Environment Committee **(herewith)**

9. Minutes of Working Parties/Project Groups

(a) Events Working Party – an informal meeting was held at Sun Corner on 2nd May 2024 with participating organisations. For member's information the parade will be at 9pm and the beacon lighting at 9.15pm.

10. United Reform Church Burial Ground

To receive and consider the following:

(a) At the recent litter bin "walkabout" with Basildon Council officers on 24th April 2024 concern was expressed by Town Councillors at the poor condition of the URC Burial Ground (rear of Waitrose car park). The Town Clerk has contacted the Church and they would welcome help with general maintenance, keeping the walls and graves clear with removal of ivy/weeds, keeping paths clear, removing weeds and saplings, and repairing the tree bench.

Proposal: that a working party is formed to visit the area on a regular basis to undertake these works.

11. Items for Information

(a) Litter Bins – further information is still awaited from Basildon Borough Council regarding pricing, however they will be undertaking an audit to see which bins are most used and which could potentially be removed and will advise the Town Council in due course.

(b) Tree Wardens – members to receive minutes from the meeting held on 6th March 2024 and a copy of their recently produced Tree Wardens Guide**(herewith)**

(c) Lake Meadows Teen Area – Basildon Council has not yet provided a quotation for refurbishment of this area as previously agreed and there are concerns that due to the change

in administration the project may stall, so the Town Clerk is approaching play equipment companies to get an idea of costs.

(d) Telephone Kiosks in the High Street – Openreach responded to the Council’s correspondence and have replaced the broken glass with Perspex and collected the door from the Chantry Centre. A separate maintenance crew will be instructed to return and paint the kiosks.

(e) Planter outside Santander – ECC Highways has granted permission for the Town Council to install a planter which will be actioned as soon as possible.

12. Items for Consideration for Social Media/Press Release

13. Questions from the Press and Public

Those present may ask a question about anything on the agenda or any other matter that is of mutual interest.

The Public and Press are cordially invited to attend

Please contact the Town Clerk for further information