

**Minutes of the Town Council meeting
held in the Chantry Centre, Chantry Way, CM11 2AP
on Thursday 24th June 2021 at 7.00 pm**

Present: Chairman: Cllr J Devlin
Vice-Chairman: Cllr J Clark

Councillors: A Adshead, L Clark, R Clark, M Dear, J Henshaw, C May, M Moore,
K Mordecai, M Mordecai, M Roessler, E Sainsbury, C Smith, D Spencer,
G Talbot, A Talboys, D Wakefield

Also in attendance: the Town Clerk

27. Apologies for absence
Cllrs G Bott. M Thomas

28. Declaration of Interest with regard to items on the Agenda
Cllr Adshead declared a non-pecuniary interest in Item 9 – Assets of Community Value – as he is Chairman of Trustees of the Cater Museum.

29. Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.
None.

30. Minutes of the Annual Town Council Meeting held on 20th May 2021
Members (a) received and considered the minutes of the Town Council meeting held on 20th May 2021 and (b) approved the signing of the minutes as a true record.

RESOLVED: that the minutes of the meeting held on 20th May be approved and adopted.

31. Chairman's Report
Cllr Devlin spoke about the meetings he had recently attended. He also advised members that the ABLC AGM will be held in the Chantry Centre on 22nd July and that all members are welcome to attend.

RESOLVED: information noted

32. Committee Meetings
Members received and considered the minutes of:

(a) Planning Committee meetings held on 1st and 15th June 2021. Cllr Devlin informed members that the Terms of Reference had been amended to remove the Chairman and Vice-Chairman as ex officio members.

(b) Health, Well-being and Environment Committee meeting held on 25th May 2021. Cllr Moore said that the work on lighting the Mayflower statue is proceeding and that the paving replacement in The Walk is expected to be completed by the end of July.

(c) Finance & General Purposes Committee meeting held on 3rd June 2021. Cllr Adshead presented two recommendations for full Council approval.

Minute 7(d) Ear Marked Reserves– to approve the transfer of £91,600 from the EMR Building Fund to the General Reserve, and;

Minute 10 Going Paperlite – (i) to approve the sending of electronic documentation only to members, and: **(ii)** councillors that wish to print documents are provided with a ream of paper and may claim expenses for print cartridges up to the value of £50 p.a.

RESOLVED: that both the above recommendations from Finance & General Purposes Committee are approved and adopted.

RESOLVED: that in all other respects the minutes of all the above Committee meetings are approved and adopted.

33. Courses and Conferences

Members received and considered the following:

(a) details of the forthcoming EALC online training courses

RESOLVED: information noted.

34. Assets of Community Value – Expiry of Five-Year Nomination Period

Members were advised that the nominations for the Reading Rooms, Billericay Police Station and WI Hall have all now expired. Following discussion, it was:

RESOLVED: that an application is made to re-list the Reading Rooms, Police Station and WI Hall, and that new applications are submitted for the Library, Burghstead Lodge, The Fold and Cater Museum.

35. Items for Consideration for Press Release/Social Media

- Council going “paperless”

36. Questions from the Press and Public

None.

The Chairman closed the meeting at 7.47pm

Cllr Devlin Date.....
Chairman