

BILLERICAY TOWN COUNCIL

MINUTES OF THE PLANNING COMMITTEE HELD IN THE CHANTRY CENTRE, CHANTRY WAY, BILLERICAY ON TUESDAY 27 JULY 2021 AT 7pm

Present

Cllr J Devlin – Chairman	Cllr J Clark	Cllr L Clark
Cllr R Clark	Cllr J Henshaw	Cllr C May
Cllr M Moore		

In Attendance Diane McCarthy – Committee Clerk

28 Apologies for Absence

Apologies were received from Cllr M Dear, Cllr A Talboys, Cllr D Spencer and Cllr D Wakefield.

29 Declarations of Interest with Regard to Agenda Items

There were none.

30 Public Participation Session with Respect to Agenda Items

There were none.

31 Minutes of the meeting held on 13 July 2021

Resolved: following approval, the minutes were signed by the Chairman as a true record.

32 Planning Applications

21/00989/FULL	Brightside County Junior And Infant School	Construction of a circular treehouse clad with access ramp and veranda Resolved: The Town Council had no objection to this application.
21/01006/FULL	20C The Rising	Proposed 2no. dormers in roof of flank elevation, new detached single garage and sliding vehicular access gate (Revised Application) Resolved: The Town Council objected to this application on the grounds of: <ul style="list-style-type: none">• Loss of amenity for neighbouring property• Oversized dormers• Overlooking
21/01009/FULL	16 Headley Road	Garage Conversion with New Pitch Roof Over to Replace Existing Flat Roof Resolved: The Town Council had no objection to this application.

21/01017/FULL	20 Hunts Mead	Hip to gable roof alteration including a front dormer, rooflight to front elevation, and enlargement of existing rear dormer Resolved: The Town Council had no objection to this application.
21/01050/FULL	3 Foxleigh	Garage conversion with new pitched roof over, alter elevations and single storey side/rear extension Resolved: The Town Council had no objection to this application.
21/01058/FULL	Treetops 420 Outwood Common Road	Alteration and enlargement of window opening sizes on front and ground floor rear elevations, timber cladding to front elevation, replacement of existing balcony to front, addition of photovoltaic panels on roof (south elevation) Resolved: The Town Council had no objection to this application.
21/01073/FULL	324 Perry Street	Single storey front infill extension Resolved: The Town Council had no objection to this application.
21/01074/FULL	92 Norsey View Drive	Single storey front entrance porch, increase in height of garage and conversion and a single storey rear extension Resolved: The Town Council had no objection to this application.
21/01081/FULL	177 Stock Road	Proposed single storey rear extension to replace existing conservatory, along with alterations to the elevations of the rear dormer Resolved: The Town Council had no objection to this application.
21/01083/FULL	5 Carlyle Gardens	Two storey rear extension, single storey side extension Resolved: The Town Council objected to this application on the grounds of: <ul style="list-style-type: none"> • Extension is too close to the Highway
21/01089/FULL	12 Bellevue Road	Proposed first floor side extension Resolved: The Town Council had no objection to this application.
21/01102/FULL	26 St Marys Avenue	Side/rear single storey extension to rear of existing garage Resolved: The Town Council had no objection to this application.

21/01118/FULL	242 Perry Street	Single storey rear extension, two storey side extension and extensions to existing front and rear dormer windows Resolved: The Town Council had no objection to this application.
21/01124/FULL	47 Tensing Gardens	Replace existing conservatory with a single storey flat roofed rear extension with lantern light Resolved: The Town Council had no objection to this application.
21/01127/FULL	317 Mountnessing Road	Proposed two storey extension to side and rear with internal alterations Resolved: The Town Council had no objection to this application.
21/01129/FULL	46 Crown Road	Demolition of existing dwelling and construction of new two storey dwellinghouse with rooms in the roof Resolved: The Town Council had no objection to this application.
21/01130/FULL	9 Crown Road	Proposed first floor side extension with front dormer and garage conversion Resolved: The Town Council had no objection to this application.

33 Street Naming and Numbering Policy

Members received and considered a policy on street naming and numbering from Basildon Council. Councillors discussed aspects of the policy and considered the proposed charging schedule. There were three questions to be answered for the consultation:

1. How do you feel about the proposed street naming and numbering criteria?
2. How do you feel about the proposed charging schedule?
3. How do you feel about enabling local residents to have the opportunity to contribute to the naming of streets and buildings on new developments?

The town council were in support of each question. It was

Resolved: that the Town Council responds in support of all questions to the consultation on the street naming and numbering policy.

34 Planning Committee Meetings

Members discussed a proposal from Cllr L Clark and Cllr C May about reducing the frequency of planning committee meetings. Cllr May asked if it was possible to consider planning applications in a different way which potentially might reduce the frequency of committee meetings although he acknowledged that the two weekly format is driven by the large number of applications received as well as the consultation timescale for responses to Basildon Council. Cllr R Clark felt that the discussion that happens in the meeting helps with making decisions as Councillors are pooling resources and knowledge. The meeting is also an opportunity for residents to attend and make comments on applications. Cllr Devlin said that although our current process works well at the moment planning is constantly under review and that any changes in Government Legislation would lead to a review of our current process. Cllr Moore said that in the past Councillors would go out to look at application sites in their Ward and that these were indicated by placing Councillors initials next to the application on the agenda. Cllr Moore proposed that this be re-instated on the agenda as it had not been in use for some time. The proposal was seconded by Cllr Devlin. It was

Resolved: that the planning agenda indicates the Ward councillors for each application.

35 Questions from Press and Public

The Committee Clerk Informed Councillors that she had been able to arrange for one of the planning officers at Basildon Council to come and give an informal briefing to the planning committee on responding to planning applications. The briefing will take place on 6 September at 6pm in the Council Chamber.

There being no further business, the Chairman closed the meeting at 8.35pm.
The next Planning Committee will be held on Tuesday 10 August 2021.

Chairman

Date