

**Minutes of the Town Council meeting
held in the Council Chamber, Chantry Centre, CM11 2AP
on Thursday 24th March 2022 at 7.00 pm**

Present: Chairman: Absent
Vice-Chairman: Cllr J Clark

Councillors: A Adshead, L Clark, R Clark, M Dear, J Henshaw, M Moore, C May,
K Mordecai, M Mordecai, M Roessler, E Sainsbury, C Smith, A Talboys,
J Tutton, D Wakefield

Also in attendance: the Town Clerk

107. Apologies for absence

Cllrs J Devlin, G Talbot, M Thomas, D Spencer

108. Declaration of Interest with regard to items on the Agenda

None.

109. Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.

None.

110. Minutes of the Town Council Meeting held on 27th January 2022

Members (a) received and considered the minutes of the Town Council meeting held on 27th January 2022 and (b) approved the signing of the minutes as a true record.

RESOLVED: that the minutes of the meeting held on 27th January 2022 be approved and adopted.

111. Chairman's Report

Cllr Clark advised members of the events/meetings attended by Cllr Devlin since the previous Council meeting. Cllr Clark said that she had attended the High Sheriff's awards at Hylands House and also a Dementia Alliance session with pupils from Quilter's School.

RESOLVED: information noted.

112. Committee Meetings

Members received and considered the minutes of:

(a) Planning Committee – Cllr Wakefield, Vice-Chairman of the Committee presented the minutes of the meetings held on 8th and 22nd February, 8th and 22nd March and informed members the only contentious application was for a new solar farm at Crays Hall Farm which was objected to as it is on Green Belt land.

(b) Health, Well-being and Environment Committee meeting held on 1st March 2022. Cllr Moore, Chairman of the Committee, presented the minutes and informed those present that the invitations have been issued to the beacon lighting event on 2nd June, the half pipe at Lake Meadows has been removed and that she will be undertaking an audit of the Council's litter bins before the next Committee meeting.

(c) Finance & General Purposes Committee meeting held on 10th March 2022. Cllr Adshead, Chairman of the Committee presented the minutes and said that a grant application to fund an Easter Egg hunt had been rejected, as although a nice

idea it didn't meet the relevant criteria. He had also given a presentation about the strategy for future Chantry development and together with other Councillors will put together a document for presentation to the Council in due course. Cllrs K and M Mordecai expressed their interest in becoming part of the Strategy group.

Since the meeting it has come to light that the noticeboard can't be sited where agree due to the required fixings. These have to be sunk into the ground where the Centre's mains electricity cable is located. The proposed new location would be in the bed behind the brick wall. Following discussion this location was rejected and it was therefore:

RESOLVED: (i) that the location of the noticeboard is to go back to F&GP after researching other options, and; (ii) that in all other respects the minutes of all the above Committee meetings are approved and adopted.

- 113. Appointment of Part-Time Caretaker for out of hours hire at the Chantry Centre**
Cllr Clark informed members that a need had been identified for an out of hours caretaker and it was thereby proposed to advertise a vacancy for up to 10 hours per week on an initial 6 month contract. Cllr Clark proposed approval of this appointment. Seconded by Cllr Dear. Following discussion it was;

RESOLVED: that a part-time out of hours caretaker is employed on an initial six month contract.

- 114. Chantry Centre Emergency Call Out Phone**

A review of those councillors that hold the call out phone was undertaken and it was:

RESOLVED: that Cllrs A Adshead, R Clark, J Henshaw, C May, M Mordecai and A Talboys continue to be on the call out rota. Cllrs Talbot and Thomas will be contacted and asked to confirm if they wish to continue.

Cllr Dear left the meeting at 7.45pm

- 115. Automated Public Convenience**

Following the decision at full Council on 16th December to remove the APC, members received and considered the quotation from Healthmatic to remove and dispose of the APC, disconnect services, back fill and reinstate as per the rest of the area.

RESOLVED: to accept the quotation for removal at a cost of £6,470.00 + VAT

- 116. Appointment of Chairman and Vice-Chairman at Annual Town Council Meeting**

Cllr Devlin has advised he will be standing down as Chairman in May and had proposed a nomination process to take place before the meeting. Discussion took place and it was:

RESOLVED: that any member wishing to either stand or nominate for Chairman and/or Vice-Chairman is to advise the Town Clerk who will then notify members in advance so that either (i) seconds for nominations can be sought, or; (ii) those proposed for nomination can decline.

- 117. Courses and Conferences**

Members received and considered the following:

(a) details of the forthcoming EALC courses in 2022.

(b) to approve the attendance of the Town Clerk on the SLCC Management in Action Conference on 9th and 10th June at a cost of £395

RESOLVED: **(i)** information noted, and; **(ii)** that the Town Clerk's attendance on the Management in Action Conference is approved and that all costs are to be met by the Town Council

118. Items for Information

Members received and considered the following:

(a) Minutes of the Billericay Town Centre Business meeting held on 24th February 2022

(b) a list of the Town Council meeting dates for the municipal year 2022-23

RESOLVED: information noted.

119. Items for Consideration for Press Release/Social Media

- Job vacancy
- Removal of APC

120. Questions from the Press and Public

None

The Vice-Chairman closed the meeting at 8.02pm

CLlr Devlin Date.....
Chairman