

**Minutes of the Town Council meeting  
held in the Council Chamber, Chantry Centre, Chantry Way, CM11 2AP  
on Thursday 24<sup>th</sup> October 2024 at 7pm**

**Present:** Chairman: Cllr M Thomas  
Vice-Chairman: Absent

**Councillors:** A Adshead, P Bunyan, R Clark, E Davies, M Dear, S Dickson, M Moore,  
G St Pierre, I Scott, H Stuart, J Tutton

**Also present:** the Committee Clerk, Borough and County Cllr R Moore and 1 member of the public

**64. Apologies for Absence**

Cllrs J Devlin, J Henshaw, K Herlock, C May, K Mordecai, G Talbot, A Talboys

**65. Members Declarations of Interest with regard to items on the Agenda**

None.

**66. Public Participation Session with respect to items on the Agenda and other matters that are of mutual interest**

None.

**67. Town Council Minutes**

Members **(a)** received and considered the minutes of the Town Council meeting held on 12<sup>th</sup> September 2024, and **(b)** approved the signing of the minutes as a true record.

**RESOLVED:** that the minutes of the meeting held on 12<sup>th</sup> September 2024 be approved and adopted.

**68. Chairman's Report**

Cllr Thomas had provided a written report informing members of the events he had attended on behalf of the Town Council since the previous meeting.

**RESOLVED:** information noted.

**69. Committee Meetings**

**(a) Planning Committee** - Cllr Tutton, Chair of the Committee, presented the minutes of the meetings held on 17<sup>th</sup> September, 1<sup>st</sup> October and 15<sup>th</sup> October. He advised that 21 applications had been considered with 4 of those objected to. The application for land south of London Road had resulted in a large number of members of the public being present and Borough Cllr R Moore shared his response to the resident who has been asking for comments to be viewable on the planning portal. The BBC Planning team will look into the feasibility of doing this however it will come with a cost. Borough Cllr Moore also said that he will chase this in the future with Basildon.

**(b) Health, Well-being and Environment Committee** - Cllr M Moore, Chair of the Committee, presented the minutes of the meeting held on 8<sup>th</sup> October 2024. She informed members that the outcome of the bin audit is still awaited from Basildon Council, and the seating on Sun Corner is in progress.

**(c) Finance & General Purposes Committee** - Cllr A Adshead, Chair of the Committee presented the minutes of the meeting held on 17<sup>th</sup> October 2024. He

advised the Communications working party terms of reference have been amended to include responsibility for the Chantry Centre marketing and an additional sensor is being placed on the front doors to try and address the issues they have around opening.

**RESOLVED:** that the minutes of the above meetings are approved and adopted.

**70. Appointment of Substitutes to Committees**

**RESOLVED:** the appointed substitutes are **(i)** Planning Committee – Cllr Heather Stuart, and; **(ii)** Health Wellbeing & Environment Committee – Cllr Stuart Dickson

**71. Courses and Conferences**

**RESOLVED:** members noted the courses on offer by the Essex Association of Local Councils

**72. Formation of New Project Group re Billericay Public Spaces**

Members received and considered the proposal from Cllr Dickson that a project group is formed to look at maintenance of public spaces in Billericay. Following discussion Cllr Dear proposed that the item is referred back to Health, Well-Being and Environment Committee. Seconded by Cllr Moore.

**RESOLVED:** discussion about maintenance of public spaces in Billericay is dealt with by the Health, Wellbeing and Environment Committee.

**73. Emerging Local Plan – Request re Documentation**

Members received and considered the proposal from Cllr Dickson that Basildon Council is asked to remove the Basildon Green Belt Study Final Report 2023 from the Emerging Local Plan Evidence Base. Following discussion Cllr Thomas proposed that this should go to Planning Committee for discussion then referred back to full Council. Seconded by Cllr Moore.

**RESOLVED:** that this item is dealt with by Planning Committee.

**74. Business Improvement District**

Cllr Thomas gave members an overview of what a Business Improvement District would mean for Billericay.

**RESOLVED:** that the Town Council votes in favour of a Business Improvement District being established for Billericay

**75. Consideration of Items for Press Release/Social Media**

Town Council support for the business improvement district

**76. Questions from the Press and Public**

None

The Chairman closed the meeting at 8.08pm

Cllr Thomas .....Date .....  
Chairman