

BILLERICAY TOWN COUNCIL

Minutes of the Finance & General Purposes Committee meeting
held in the Council Chamber, The Chantry Centre, Chantry Way, CM11 2AP
on Thursday 11th April 2024 at 7.00pm

Chairman: Cllr M Mordecai
Vice-Chairman: Absent
Councillors: A Adshead, M Dear, K Mordecai, G Talbot, A Talboys, M Thomas,
J Tutton

Also in attendance the Town Clerk

72. Apologies for absence

Cllrs R Clark, M Moore, M Roessler

73. Declarations of interest with regard to items on the Agenda

None.

74. Public Participation session with respect to items on the Agenda

None.

75. Minutes of the Finance & General Purposes Committee held on 29th February 2024

Members received and considered the minutes of the meeting held on Thursday 29th February 2024

RESOLVED: that the minutes of the meeting be approved as a true and accurate record and signed by the Chairman.

76. Financial Report

Members received and considered the following:

- (a) Income and Expenditure by Committee - copy of the accounts from 1st April 2023 to 31st March 2024
- (b) Payments between 23rd February 2024 and 31st March 2024
- (c) Balance Sheet as at 31st March 2024

RESOLVED: that the information contained in the financial reports is noted.

77. Grant Applications

Members received and considered the following:

- (a) an application from Billericay and Basildon Street Pastors for £500. Following discussion about the application and the recent fire that damaged the Community Hub that both Street Pastors and Baby Basics operate from it was:

RESOLVED: (i) that the application from Billericay and Basildon Street Pastors is deferred pending receipt of an up to date set of accounts; and **(ii)** that an amount of £500 is ringfenced for the Street Pastors/Baby Basics to be distributed on request and authorised by the Town Clerk and Chair of F&GP Committee.

78. Working Parties and Project Groups

Members received and considered the following minutes:

(a) Civic Service – notes from a meeting held on 13th March 2024

(b) Communications Working Party meeting held on 14th March 2024. Cllr Dear informed those present that the June newsletter would be an edition comprising both the Annual Report and Town Crier.

RESOLVED: information noted

79. Youth Town Council

Members received and considered the minutes of the meetings held on 5th and 19th March 2024.

RESOLVED: information noted.

80. Staff Review

Members were advised that the appraisal of the Town Clerk had been undertaken, and a copy could be viewed in the office upon request.

RESOLVED: information noted.

81. Chantry Centre Operational Management

Members received and considered the following:

(a) installation of a cigarette butt box outside the Chantry Centre

(b) an up to date set of key performance indicators (KPIs) for the Centre

(c) the new cleaning contract starts on Monday 22nd April 2024

RESOLVED: **(a)** that cigarette disposal is looked at as part of the HWE review on litter bins and is dealt with by that Committee, and; **(b)** and **(c)** information noted.

82. Items for Information

(a) The new model Financial Regulations are due to be issued by the National Association of Local Councils in May.

RESOLVED: information noted.

83. Consideration of Items for Social Media/Press Release

None.

84. Questions from the Press and Public

None.

Cllr M Mordecai

Chairman of the Committee

The Chairman closed the meeting at 7.30pm

Chairman:..... Date: